

GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE MANGALKOTE
PANCHANANTALA, KHUDRUN DIGHI
BURDWAN-713143, WEST BENGAL



Information Brochure
Admission Session 2017-2018

Website: www.mangalkotegovtcollege.org
www.ggdcmangalkote.in

Admission

(Academic session 2017-2018)

INFORMATION FOR ON-LINE ADMISSION 2017-18

SI No.	EVENTS	DATES	NOTES
1	Online Admission Form Fill-up	From 08-06-2017 to 18-06-2017	The form will be available only in the college website www.ggdc Mangalkote.in or www.mangalkotegovtcollege.org Online Admission Portal will open till 18-06-2017 midnight
2	Submission of Bank Payment against Online Admission Form Fill-up through Payment gateway linked with college admission website.	From 08-06-2017 to 18-06-2017	No request to submission of application fees in college office will be entertained.
3	Announcement of First Merit List for each Honours Subject and BA General Course (Only those candidates who deposited the application fees)	20-06-2017	In the College Admission Website
4	Acceptance of Honours and choice of General (Generic) Subjects through online. For BA General Course choice of general subjects.	From 20-06-2017 to 22 -06-2017	Online acceptance will not be accessible after midnight of 22-06-2017
5	Submission of Admission Fee (the fees structure will be given on the notice board) through Payment Gateway whose link shall be on the acceptance page.	From 20-06-2017 to 22 -06-2017	There shall not be any provision of submission of admission fee College Office.
6	Verification of First Merit List Candidates for Honours and BA General Courses (Only those candidates who deposited the admission fees)	All Honours and BA General Courses: 23-06-2017 (11.00 am onwards)	Candidates are instructed to bring all original testimonials, Filled in application form and money receipt during verification
Announcement of Second and Third Merit List will be done later in the College Website. Applicants, whose application status is "Waiting" after publication of First Merit List, are advised visit the College website regularly for the publication of further merit lists.			

Guidelines for Applicants

1. Visit the Government General Degree College Mangalkote website- www.mangalkotegovtcollege.org or www.ggdc Mangalkote.in and click **Online Admission 2016** link for admission to UG Courses (Day Section).
2. Incomplete applications are liable to be summarily rejected.
3. Details of the courses, eligibility criteria and relevant information are available in this brochure and our college website.
4. In case of grading system in 10+2 result, the applicants must obtained the percentage of marks for their grades mentioned in their mark sheets otherwise against the grade the minimum marks in the range (mentioned against the grade) will be considered for the calculation.
5. Total intake capacity printed in the brochure for each course.
6. It is mandatory for all admitted students to be present in the class for at least 7 days out of first two weeks of commencement of class.
7. Applicants are advised to visit our website www.mangalkotegovtcollege.org or www.ggdc Mangalkote.in for any updates (inclusion / omission) at regular intervals.
8. Candidates must be very careful during entry of the marks obtained in last qualifying examinations on the basis of which merit list will be prepared. **No claims shall be entertained for data entry mistakes committed by the applicant at the time of applying online.**
9. Merit list for admission to various undergraduate courses will be made based on the result on the 10+2 or equivalent examination. Merit list will be prepared on the basis of aggregate marks of Higher Secondary + Marks obtained in Honours seeking Subject except Sociology and Political Science.
*Merit point will be prepared excluding ENVS in both cases Honours and Pass/General.

Stream	Merit Point
HONOURS SUBJECTS (BENGALI, ENGLISH, HISTORY)	H.S. AGGREGATE + MARKS IN HONOURS SEEKING SUBJECT
SOCIOLOGY AND POLITICAL SCIENCE HONOURS	H.S. AGGREGATE
ZOOLOGY HONOURS	H.S. AGGREGATE + MARKS IN BIOLOGY IN H.S.
ARTS GENERAL/PASS	H.S. AGGREGATE

Admission Criteria and Intake Capacity:

ARTS & SCIENCE SUBJECTS – B.A. & B.Sc. (HONS) and B.A. (GENERAL/ PASS)

Sl. No.	Subjects B.A. Honours	Eligibility Criteria	Intake Capacity
1	BENGALI(H)	45% in aggregate and 45% in Bengali at 10+2 level	25
2	ENGLISH (H)	45% in aggregate and 45% in English at 10+2 level	25
3	HISTORY(H)	45% in aggregate and 45% in History at 10+2 level	25
4	POLITICAL SCIENCE(H)	45% in aggregate at 10 +2 level	25
5	SOCIOLOGY (H)	45% in aggregate at 10+2 level	25
6	B.A. (General)	Pass marks in HS (10+2) or equivalent	40
B.Sc. (Honours) Science			
7	ZOOLOGY (H)	45% in aggregate and 45% in Biological Sciences	25

Important Information:

- Submission of Application form does not guarantee enlistment and admission. Only VALID applications will be considered for preparation of Merit Lists and admission will be strictly regulated by the existing rules of the Government of West Bengal and norms of **The University of Burdwan.**
- Candidates who have passed H.S or its equivalent examination (10+2) from WBCHSE/ ICSE / CESE / CBSE/ BOARDS / COUNCIL RECOGNISED BY BURDWAN UNIVERSITY in 2014, 2015, 2016 and 2017 are eligible for application.
- Students passing 10+2 level with vocational Engineering and Technology/ Vocational Agriculture/ Vocational Business and Commerce may apply for admission to this college for the session 2017- 2018 in appropriate undergraduate course according to the norms of The University of Burdwan.
- The Merit lists will be prepared in the descending order of Merit Index. In case of a tie, preference will be given to higher subject marks, in which Honours is sought for.
- **Reservation of seats for SC / ST / OBC (A or B) and Physically Challenged (PC/PH/PWD) candidates will be according to the existing rules of the Government of West Bengal. A Certificate from the competent authority must be produced during the process of verification for claiming such reservation.**

The data to be filled-in by the candidates will be used by the University for issuing Registration Certificates. So, they must furnish correct data in the online admission form and check them again before final submission. No request for rectification or correction of any error committed by any applicant during filling up of On-line Application Form or admission process will be entertained.

Subject Combinations in Honours Courses:

1. Generic Electives will be chosen stream-wise i.e. B.A./B.Sc. by a student of Honours and General Course according to new CBCS system.

(ii) In case of B.A./B.Sc. Honours Course, a student shall have to choose 4 Generic Electives strictly from 2 subjects/disciplines of choice taking exactly 2 courses from each subject/discipline. Such a student shall have to study the curriculum of Generic Elective of a subject/discipline specified for the relevant semester.

For example, in this college three science subjects Chemistry, Botany and Zoology is available . A student of Zoology Honours shall have to choose strictly 2 subjects/disciplines from among Chemistry and Botany. Thus when the student chooses Chemistry and Botany as Generic Electives then he/she will have to study exactly 2 courses from Chemistry and 2 courses from Botany. If he/she opts for Chemistry as a Generic Elective in the 1st Semester, Botany in the 2nd Semester, Botany in the 3rd Semester and Chemistry in the 4th Semester then he/she will study the curriculum of GE-1 of Chemistry in the 1st Semester, the curriculum of GE-2 instead of GE-1 of Botany in the 2nd Semester, the curriculum of GE-3 of Botany in the 3rd Semester and the curriculum of GE-4 instead of GE-2/GE-3 of Chemistry in the 4th Semester.

Similarly for B.A. Honours also.

How to Apply:

- Online Admission form fill up for admission session 2017-2018 will be opened from 08-06-2017 to 18-06-2017
- Go to the Address bar and type www.ggdcmangalkote.in or www.mangalkotegovtcollege.org and **Enter**.
- Online Admission page will open and click on **Online Admission Form fill up**.
- After Admission form will open, carefully fill up the form and upload scanned passport size photo in jpeg format (less than 30 KB) and scanned signature (less than 20 KB).
- Mobile number is very important as **user id** and **Password** will be sent to your mobile number.
- After fill up the form Click on **Proceed** option.
- After click on **Proceed** option your form will be displayed. If you want to change any fill up data, go to the **Edit** option otherwise click on **Final Submit** option.

- Once you click on **Final Submit** option, no more change in application form can be done.
- After **Final Submit** of the Form, choose option page will be displayed. You can choose either Honours or General or Both in a single Form fill up.
- After choosing Honours or General, click on **Next** option
- After click on **Next** Choose Honours Subjects page will be opened. Here, you can choose maximum three (3) Honours Subjects according to your preference.
- After choosing Honours Subjects, click on **Submit** option, then Payment option mode will be open.
- Applicants can pay Registration Fees only through online (NET BANKING, CREDIT CARD & DEBIT CARD), any Bank.
- After completion of payment, Applicants will have to wait until merit list is published.
- **First Merit List** will be published on 20th June, 2017 on college website.
- After publication of merit list, you will get **SMS** alert if your name is enlisted in the merit list or follow our website regularly for further notification.

If candidate's name is enlisted in the merit list

- ❖ Go to our College Admission Website www.ggdcmangalkote.in or www.mangalkotegovtcollege.org and open Admission Portal.
- ❖ Click on **Student Login** Option.
- ❖ Put your **User ID** and **Password** which you have got earlier during form fill up. Then click on **Login** option.
- ❖ After **Login**, You will see your status either confirmed or waiting position in the published merit list.
- ❖ If you are confirmed, you have to **accept** Honours Subject of your choice for taking admission; otherwise your name will be delisted from that 'Honours Subject list'. You have to wait for confirmation in other Honours Subjects in the subsequent merit list to be published.
- ❖ After the choice of Honours Subjects choose any combination of General Elective Subjects, provided and then proceed for **Online Payment of Admission Fees** through Debit Card, Credit card, NET Banking, any Bank.
- ❖ Registration & Admission fees will not be refunded and the Admission processes will be completed only after verification of your original documents. You will bring all the original testimonials, print out of Registration and Admission fees payment slip, and Application Form during scheduled date and time of verification of testimonials.
- ❖ A candidate shall be allowed only once to change the Honours subject after taking admission provided his/her name is included in the merit list.
- ❖ Rights of cancellation or selection/admission lie with the Admission Committee of the Institute concerned.

- ❖ If a candidate provide wrong information or misguides the college, then his/her admission will be forfeited.

Academic Discipline

- 1) According to the guidelines framed by the University of Burdwan, a student will have to attend at least 75% of their classes to appear as a regular student in the Final Examination.
- 2) According to CBCS system attendance of students will carry 5 marks in each semester.
- 3) Students are expected to pay respect and extend co-operation to teaching and Non-teaching staffs.
- 4) Students should keep the college campus clean.
- 5) Students must not loiter in the verandah outside the classrooms while classes are being taken.
- 6) Every student should bring his/her identity card without fail while coming to the college and present it when required.
- 7) Students are directed to go through the Notice Board regularly.

N.B. You are advised to follow the College Website and Admission Portals to get regular updates regarding ADMISSION 2017-2018. You may also get SMS relating to your Admission status from time to time. Date and time regarding admission may be changed and accordingly notified on the college website www.mangalkotegovtcollege.org or www.ggdc Mangalkote.in .

Help Desk Contact Numbers:
9679326889/9046180830/9734182583

Dr. Debasish Kundu
Convenor/Joint Convenor,
Admission Committee,

Sd/-
Officer-In-Charge
GGDC Mangalkote