

**GOVERNMENT OF WEST BENGAL**  
**GOVERNMENT GENERAL DEGREE COLLEGE**  
**MANGALKOTE**  
PANCHANANTALA KHUDRUN DIGHI  
BURDWAN- 713143, WEST BENGAL

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सत्यमेव जयते

*INFORMATION BROCHURE*

*ADMISSION: 2016-2017*

WEBSITE: [www.mangalkotegovtcollege.org](http://www.mangalkotegovtcollege.org)

## Admission

(Academic session 2016-2017)

### INFORMATION FOR ON-LINE ADMISSION 2016-17

EVENTS	DATES
Online Admission Form Fill-up	28.05.2016 to 06.06.2016
Submission of Bank payment against On-line Admission Form Fill-up	28.05.2016 to 07.06.2016 (Banking Hours)

### Guidelines for Applicants

1. Visit the Government General Degree College Mangalkote website- [www.mangalkotegovtcollege.org](http://www.mangalkotegovtcollege.org) and click Online Admission 2016 link for admission to UG Courses (Day Section).
2. Incomplete applications are liable to be summarily rejected.
3. Details of the courses, eligibility criteria and relevant information are available in this brochure and our college website.
4. In case of grading system in 10+2 result, the applicants must obtained the percentage of marks for their grades mentioned in their mark sheets otherwise against the grade the minimum marks in the range (mentioned against the grade) will be considered for the calculation.
5. Total intake capacity printed in the brochure for each course.
6. It is mandatory for all admitted students to be present in the class for at least 7 days out of first two weeks of commencement of class.
7. Applicants are advised to visit our website [www.mangalkotegovtcollege.org](http://www.mangalkotegovtcollege.org) for any updates (inclusion / omission) at regular intervals.
8. Candidates must be very careful during entry of the marks obtained in last qualifying examinations on the basis of which merit list will be prepared. **No claims shall be entertained for data entry mistakes committed by the applicant at the time of applying online.**
9. Merit list for admission to various undergraduate courses will be made based on the result on the 10+2 or equivalent examination. Merit list will be prepared on the basis of aggregate marks of Bengali + English + Best 3 subjects + Marks obtained in Honours seeking Subject except Sociology.  
\*Merit point will be prepared excluding ENVS in both cases Honours and Pass/General.

Stream	Merit Point
HONOURS (Bengali, English, History and Political Science)	Aggregate of H.S Marks (Beng+Eng+Best 3) + Marks obtained in Honours seeking Subject
SOCIOLOGY (Hons)	Aggregate of H.S Marks (Beng+Eng+Best 3) + Marks obtained in English
ZOOLOGY (Hons)	Aggregate of H.S Marks (Beng+Eng+Best 3) + Marks obtained in Biological Science
ARTS GENERAL/ PASS	Aggregate of H.S Marks (Beng+Eng+Best 3)

#### 10. Admission Criteria and Intake Capacity:

##### ARTS & SCIENCE SUBJECTS – B.A. & B.Sc. (HONS) and B.A. (GENERAL/ PASS)

Sl. No.	Subjects B.A. Honours	Eligibility Criteria	Intake Capacity
1	BENGALI(H)	45% in aggregate and 45% in Bengali at 10+2 level	25
2	ENGLISH (H)	45% in aggregate and 45% in English at 10+2 level	25
3	HISTORY(H)	45% in aggregate and 45% in History at 10+2 level	25
4	POLITICAL SCIENCE(H)	45% in aggregate and 45% in Political Science at 10+2 level	25
5	SOCIOLOGY (H)	45% in aggregate at 10+2 level	25
<b>6</b>	<b>B.A. (General)</b>	<b>Pass marks in HS (10+2) or equivalent</b>	<b>40</b>
<b>B.Sc. (Honours) Science</b>			
7	ZOOLOGY (H)	45% in aggregate and 45% in Biological Sciences	25

#### 11. Combination of Subjects

After taking admission in any Honours subject, candidates are required to choose two elective subjects. The combination groups for choosing elective subjects of the Honours subjects are as follows. For Honours courses, apart from their Honours subject, students are required to opt for two elective subjects from the following groups:

<b>Arts Honours</b>	<b>B.A. (Honours)</b>	<b>Combination Groups</b>	<b>Elective Subjects (any two)</b>
	BENGALI	A	Any two from List-1 except Bengali
	ENGLISH	B	Any two from List-1 except English
	HISTORY	C	Any two from List-1 except History
	POLITICAL SCIENCE	D	Any two from List-1 except Political Science
	SOCIOLOGY	E	Any two from List-1 except Sociology
<b>Arts General / Pass</b>	<b>B.A. General / Pass</b>	F	Any three subjects from List-1
<b>Science Honours</b>	<b>B.Sc. (Honours)</b>	G	Botany and Chemistry
	ZOOLOGY		

*\*List - 1 = Bengali, English, History, Political Science and Sociology*

## **12. RESERVATION GUIDELINES FOR THE APPLICANTS**

- ❖ Reservation for SC, ST, OBC and DA (previously PWD) (Differently Abled) candidates:
- ❖ Reservation of seats for SC/ST/OBC and DA candidates shall be as per Government Rules as applicable at the time of admission. As per the order of the Honourable Supreme Court of India, reservation for OBC candidates shall not include socially advanced persons (commonly known as the creamy layer). The onus of establishing that an OBC candidate does not belong to the creamy layer shall rest with the candidate.
- ❖ Certificate in respect of SC/ST/OBC/DA candidates should be issued by appropriate authorities authorised by the respective government in this regard within their respective jurisdiction (eg: District Magistrate/District Collector/Additional District Magistrate/Sub-Divisional Officer/Sub-Divisional Magistrate/Deputy Collector/Executive Magistrate/Taluka Magistrate/Stipendiary Assistant Commissioner (not below the rank of First Class Magistrate)/Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Revenue Officer not below the rank of Tehsildar/Deputy Commissioner/First Class Stipendiary

Magistrate/Chief Metropolitan Magistrate, Calcutta or additional Chief Metropolitan Magistrate, Calcutta/Metropolitan Magistrate, Calcutta/Collector of Stamp Revenue, Calcutta/Deputy Collector of Land Revenue, Calcutta). Certificates issued by an appropriate authority, who have been authorised by the government to issue such certificates in case of candidates claiming to be SC/ST candidates and ordinarily residing within such jurisdiction, may only be accepted.

- ❖ Differently Abled persons (certificates from at least sub-divisional level government hospitals are necessary) minimum degree of disability should be 40% in order to be eligible for any benefits.

❖ **Orthopedically Handicapped / Locomotor Disability / Cerebral Palsy:**

The orthopedically handicapped are those who have a physical defect or deformity which causes an interference with the normal functioning of the bones, muscles and joints. All cases of orthopedically handicapped persons would be covered under this category.

❖ **Visually Handicapped (Blind and Partially Blind):**

A person inflicted with any of the following disabilities shall be considered:

- i) Total absence of sight
- ii) With visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses
- iii) With limitation of the field of vision subtending an angle of 20 degrees or worse

The Visually Handicapped (VH) candidates should possess the latest certificates issued by an authorised hospital under the Government of India/ State Governments.

❖ **Hearing Impairment/Deafness:**

The deaf are those in whom the sense of hearing is non-functional for ordinary purposes of life. They do not hear or understand sounds at all events with amplified speech. The cases included in this category will be those having hearing loss for more than 60 decibels in the better ear (profound impairment) or total loss of hearing in both ears.

❖ Certificate of category (SC/ST/OBC/PWD) must be produced during verification in college office. If a candidate fails to produce the above certificate, he or she will be dropped from the panel and the next candidate in the panel will be given chance.

❖ Not more than one type of relaxation shall be granted to any candidate.

13. Registration Fee for Honours only: Rs. 100/- + Banking Charge Rs. 20/-  
General/ Pass Course only: Rs. 100/- + Banking Charge Rs. 20/-  
Honours + General/Pass (Both): Rs. 200/- + Banking Charge Rs. 40/-

14. **How to apply:**

- ❖ Go the address bar and type [www.mangalkotegovtcollege.org](http://www.mangalkotegovtcollege.org) and press **Enter**
- ❖ Online admission page will open and click on **Online Admission Form Fill up**
- ❖ Admission form will open, then carefully fill up the form and upload **Passport size photo (Less than 30 KB)** and **scanned signature (Less than 20 KB)**
- ❖ Put carefully your Mobile No and Email ID because **User ID** and **Password** will be sent to your Mobile No.
- ❖ After fill up the form click on **Proceed** option.
- ❖ After click on proceed option your form will be displayed, if you want to change any fill up data, go to the **Edit** option otherwise click on **Final Submit** option.
- ❖ After click on **Final Submit** option, you could not change any data of your form.
- ❖ After final submit of the form choose option page will be displayed. You can choose either Honours or General or Both in a single form fill up.
- ❖ After choosing Honours or General or Both, Click on **Next** option.
- ❖ After click on **Next** choose Honours subjects will be open. Here, you can choose maximum three (03) Honours subjects.

- ❖ After choose honours subjects, click on **Submit** option, then **Payment** option mode will be open.
- ❖ After click on **Payment**, a **Bank Challan will be generated**.
- ❖ Applicants can pay registration fees only through **Bank Challan**, which is payable at any branch of **Canara Bank (Preferable at Mathrun Branch)**.
- ❖ After completion of payment, applicants will have to wait until merit list is published.
- ❖ After publication of merit list, you may get SMS alert if your name is enlisted in the merit list or follow our website regularly for further notification.

## **Admission Procedure**

- ❖ If your name is enlisted in the merit list, then go to our college website [www.mangalkotegovtcollege.org](http://www.mangalkotegovtcollege.org) and our admission portal will open.
- ❖ Click on **Student Login** option, then your login page will open.
- ❖ Put your **User Id** and **Password** which you have got earlier during form fill up. Then click on **Login** option.
- ❖ After **Login**, you will see your status either **confirmed** or **waiting** position in the published merit list.
- ❖ If you are confirmed, you have to accept honours subject of your choice for taking admission; otherwise your name will be delisted from that honours subject list (The applicants for B.A. General / Pass also have to **accept** for securing admission confirmation). You have to wait for confirmation in other honours subjects in the subsequent merit list to be published.
- ❖ After the choice of honours subjects choose any combination of general subjects provided and then proceed for **Online Payment of Admission fees** through Bank Challan.
- ❖ Registration and admission fees will not be refundable and admission processes will be completed only after verification of your original documents. You will bring all the **original testimonials, print out of registration and admission fees payment slip, one copy colour passport size photograph, blood group report and application form** during scheduled date and time of verification of testimonials.
- ❖ Date and time of verification of testimonials will be published later on in our college website [www.mangalkotegovtcollege.org](http://www.mangalkotegovtcollege.org) .

15. A candidate shall be allowed only once to change the Honours subject after taking admission provided his/her name is included in the merit list.
16. Rights of cancellation or selection/admission lie with the Admission Committee of the Institute concerned.
17. If a candidate gives wrong information or misguides the college, then his/her admission will be forfeited.

**Note: Students passing (10+2) level with Vocational Engineering and Technology/Vocational Agriculture/Vocational Business and Commerce may apply for admission to this college for the session 2016-2017 in appropriate undergraduate courses according to the norms of the University of Burdwan.**

#### **Academic Discipline**

- 1) According to the guidelines framed by the University of Burdwan, a student will have to attend at least 75% of their classes to appear as a regular student in the Final Examination.
- 2) Students having attendance less than 75% but above 60% will be declared NON-COLLEGIATE. However, they will be allowed to sit for the Final Examination with a fine specified by the college.
- 3) Students are expected to pay respect and extend co-operation to teaching and Non-teaching staff.
- 4) Students should keep the college campus clean.
- 5) Students must not loiter in the verandah outside the classrooms while classes are being taken.
- 6) Every student should bring his/her identity card without fail while coming to the college and present it when required.
- 7) Students are directed to go through the Notice Board regularly.

**N.B. You are advised to follow the College Website and Admission Portals to get regular updates regarding ADMISSION 2016-2017. You may also get SMS relating to your Admission status from time to time. Date and time regarding admission may be changed and accordingly notified on the college website [www.mangalkotegovtcollege.org](http://www.mangalkotegovtcollege.org) .**

#### **Help Desk Contact Numbers:**

**Dr. Saugata Mukhopadhyay (Convener) 9232769350**

**Dr. Sreejith K (Jt. Convener) 7044649487**

**Sd/-**

**Officer-in- Charge  
GGDC, Mangalkote  
Burdwan, W.B.**