

Government General Degree College Mangalkote

B.A. /B.Sc. 1ST Year Online Form Fill Up

ONLINE ADMISSION FORM FILLUP WILL BE OPEN FROM **28-05-2019** TO **12-06-2019**

Login Site for Admission Portal

www.admissionggdcmangalkote.in or

www.mangalkotegovtcollege.org

Candidates are advised to keep their scanned passport size photograph (size less than 30 KB) and scanned signature (size less than 20 KB) ready before starting the online form fill up.

The applicants are required to upload scanned copies of the following documents at the time of form fill up (in PDF or JPEG format only): a. Secondary Admit/Age proof document, b. Secondary Marksheet, c. H.S. (or Equivalent) Registration Certificate, d. H.S. (or Equivalent) Marksheet, e. Caste Certificate (if any), f. PWD Certificate (if any). Please keep them ready before you start.

APPLICANTS HAVE TO PROVIDE THEIR OWN MOBILE NOS. AND EMAIL IDS DURING FORM FILL-UP. OTHERWISE THEIR APPLICATIONS WILL BE CANCELLED.

Registration Fees:

For Honours Only: Rs 200/- + Banking Charge

For General and Pass Only: Rs 200/- + Banking Charge

For Honours + General/Pass Both: Rs 400/- + Banking Charge

Registration fees will be paid online (NET BANKING/CREDIT CARD/DEBIT CARD)

HELP DESK NUMBER: : 9432150191/9734182583

[From 10.00 am to 5 pm]



B.A./B.Sc. 1st YEAR ONLINE ADMISSION 2019-2020
GOVERNMENT GENERAL DEGREE COLLEGE MANGALKOTE



General Instructions:

- Online Admission form fill up for admission session 2019-2020 will be opened from 28-05-2019 to 12-06-2019.
- Go to the Address bar and type www.ggdcmangalkote.in or www.mangalkotegovtcollege.org and press **Enter**.
- Online Admission page will open. Click on **Online Admission Form fill up.**
The Admission form will open. Fill up the admission form carefully and upload scanned copies of the following documents (**in PDF or JPEG format only**):
 - a. Secondary Admit/Age Proof document,
 - b. Secondary Marksheet,
 - c. H.S. (or Equivalent) Registration Certificate,
 - d. H.S. (or Equivalent) Marksheet,
 - e. Caste Certificate (if any),
 - f. PWD Certificate (if any).**(*Secondary refers to Madhyamik/Equivalent Examination)**
Then upload passport size photo in **JPEG format** (less than 30 KB) and scanned signature (less than 20 KB).
- Mobile number is very important as **user id** and **Password** will be sent to your mobile number. **(Applicants have to provide their own mobile nos. and email ids during form fill-up. Otherwise their applications will be cancelled.)**
- After filling up the form click on **Proceed** option.
- On clicking the **Proceed** option your form will be displayed. If you want to change any filled up data go to the **Edit** option. Otherwise click on **Final Submit** option.
- Once you click on **Final Submit** option, no more change in application form can be done.
- After **Final Submit** of the Form, 'choose option' page will be displayed. You can choose either Honours or General or Both during a single Form fill up.
- After choosing Honours or General, click on **Next** option.
- 'Choose Honours Subjects' page will open. Here, you can choose maximum three (3) Honours Subjects according to your preference.
- After your Honours Subjects have been chosen click on **Submit** option. Following this the Payment option mode will be opened.
- Applicants can pay Registration Fees only through online mode (NET BANKING/CREDIT CARD/DEBIT CARD) from any Bank account.
- After completion of payment the Applicants will have to wait until merit list is published.
- After publication of the merit list, you will get an **SMS** alert if your name is enlisted in the merit list. If you don't get any SMS alert follow our website regularly for further notification

If candidate's name is enlisted in the merit list

- ❖ Go to our College Admission Website www.ggdcmangalkote.in and open Admission Portal.
- ❖ Click on **Student Login** Option.
- ❖ Type your **User ID** and **Password** which you have received earlier during form fill up. Then click on **Login** option.
- ❖ After **Login**, You will see your status either confirmed or waiting position in the published merit list.
- ❖ If you are confirmed, you have to **accept** Honours Subject of your choice for taking admission; otherwise your name will be delisted from that 'Honours Subject list'. You have to wait for confirmation in other Honours Subjects in the subsequent merit lists to be published.
- ❖ After the choice of Honours Subjects choose any combination of General Elective Subjects provided and then proceed for **Online Payment of Admission Fees** through Debit Card/Credit card/NET Banking from any Bank account.
- ❖ Registration & Admission fees will not be refunded and the Admission processes will be completed only after verification of your original documents. You will have to bring all the original testimonials, print outs of Registration and Admission fees payment slip, and Application Form during the scheduled date and time of verification of testimonials.

Dr. Debasish Kundu
Convener, Admission-2019-20
GGDC Mangalkote
Contact No. 9064816151

Sd/-
Principal
GGDC Mangalkote