

Government of WestBengal

Government general Degree College at Mangalkote

Khudrun, Purba Bardhaman-713132



2019-20

INFORMATION BROCHURE

Website:

www.mangalkotegovtcollege.org

www.admissionggdcmangalkote.in

ADMISSION



Admission-GGDC Mangalkote
(Academic session 2019-2020)
INFORMATION FOR ONLINE ADMISSION 2019-20

SI No	EVENTS	DATES	NOTES
1	Online ADMISSION FORM fill up.	From 28-05-2019 to 12-06-2019.	The form will be available only in the college website www.mangalkotegovtcollege.org _ Or www.admissionggdc Mangalkote.in Online Admission Portal will remain open till 12-06-2019 midnight.
2	Submission of payment against 'online admission form fillup' through payment gateway linked with the college admission website.	From 28-05-2019 to 12-06-2019.	No request for submission of application fees at college office will be entertained at any cost.
3	Announcement of First Merit List for each of the Honours Subjects and General Course (Only those candidates who deposit the application fees online will be considered).	13-06-2019	The details will be published in the college website: www.mangalkotegovtcollege.org
4	Acceptance of Honours and choice of General (Generic) Subjects online. For General Course choice of general subjects only.	From 13-06-2019 to 15-06-2019	Online acceptance will not be accessible after midnight of 15-06-2019.
5	Submission of Admission Fee (the fees structure will be given on the notice board) through Payment Gateway whose link shall be on the acceptance page.	From 13-06-2019 to 15 -06-2019.	No provision for submission of admission fee at the College Office is available.
6	Online e-counseling	17-06-2019	Confirmation message will be sent to the provided mobile nos.

N.B.: The applicants are required to upload scanned copies of the following documents at the time of form fill up (in PDF or JPEG format only): a. Secondary Admit/Age proof document, b. Secondary Marksheet, c. H.S. (or Equivalent) Registration Certificate, d. H.S. (or Equivalent) Marksheet, e. Caste Certificate (if any), f. PWD Certificate (if any). Please keep them ready before you start.

****APPLICANTS HAVE TO PROVIDE THEIR OWN MOBILE NOS. AND EMAIL IDS DURING FORM FILL-UP. OTHERWISE THEIR APPLICATIONS WILL BE CANCELLED.**

Guidelines for Applicants

1. Visit the website of Government General Degree College Mangalkote(www.mangalkotegovtcollege.org) and click the link **Online Admission 2019** for admission to UG Courses (Day Section).
2. Incomplete applications are liable to be summarily rejected.
3. Details of the courses, eligibility criteria and relevant information are available in this brochure and our college website.
4. In case of grading system in 10+2 result, the applicants must obtain the percentage of marks for their grades mentioned in their mark sheets. In case they fail to do so, the minimum marks in the range (as mentioned against the grade) will be considered for the calculation (and preparation of the merit list).
5. Total intake capacity for each course is mentioned in the brochure.
6. It is mandatory for all admitted students to be present in the class for at least 7 days (in total)during the first two weeks of commencement of class failing which their names will be struck off from the attendance register.
7. Applicants are advised to check our website www.mangalkotegovtcollege.org regularly for any updates (inclusion / omission) and/or notifications.
8. Candidates must be very careful during entry of the marks obtained in last qualifying examinations on the basis of which merit list will be prepared. **No claims shall be entertained for mistakes in data entry done by the applicants while applying online.**
9. The applicants are required to upload scanned copies of the following documents at the time of form fill up **(in PDF or JPEG format only)**:
 - a. Secondary Admit/Age Proof document,
 - b. Secondary Marksheet,
 - c. H.S. (or Equivalent) Registration Certificate,
 - d. H.S. (or Equivalent) Marksheet,
 - e. Caste Certificate (if any),
 - f. PWD Certificate (if any).**(*Secondary refers to Madhyamik/Equivalent Examination)**
Please keep them ready before you start.
10. **Applicants have to provide their own mobile nos. and email ids during form fill-up. Otherwise their applications will be cancelled.**

11. Merit list for admission to various undergraduate courses will be made based on the result on the 10+2or equivalent examination. It will be prepared on the basis of aggregate marks of Higher Secondary + Marks obtained in the subject for which Honours is being sought(except Sociology and Political Science). In case of BA Pass Course,merit list will be made on the aggregate marks of HS (or equivalent) and in case of tie preference will be given to candidate with higher marks in 10-level.

*Merit point will be prepared excluding ENVIS in both Honours and Pass/General.

Stream	Merit Point
HONOURS SUBJECTS [BENGALI, ENGLISH, HISTORY]	H.S. AGGREGATE + MARKS IN HONOURS SEEKING SUBJECT [BENGALI/ENGLISH/HISTORY]
SOCIOLOGY AND POLITICAL SCIENCE HONOURS	H.S. AGGREGATE
ZOOLOGY HONOURS	H.S. AGGREGATE + MARKS IN BIOLOGY IN H.S.
ARTS GENERAL/PASS	H.S. AGGREGATE

Admission Criteria and Intake Capacity:

ARTS & SCIENCE SUBJECTS – B.A. & B.Sc. (HONS) and B.A. (GENERAL/ PASS)

Sl. No.	Subjects B.A. Honours	Eligibility Criteria	Intake Capacity
1	BENGALI(H)	45% in aggregate and 45% in Bengali at 10+2 level	25
2	ENGLISH (H)	45% in aggregate and 45% in English at 10+2 level	25
3	HISTORY(H)	45% in aggregate and 45% in History at 10+2 level	25
4	POLITICAL SCIENCE(H)	45% in aggregate and 45% in Political Science at 10+2 level	25
5	SOCIOLOGY (H)	45% in aggregate at 10+2 level	25
6	B.A. (General)	Pass marks in HS (10+2) or equivalent	40
B.Sc. (Honours) Science			
7	ZOOLOGY (H)	45% in aggregate and 45% in Biological Sciences	25

In case of Honours subjects total intake capacity: 25 (GEN-14, SC-6, OBC-A-2, OBC-B-1, ST-2)

In Case of BA Pass Course total intake Capacity: 40 (GEN: 22(1for PWD), SC-8, OBC-A-4, OBC-B-4, ST-2)

Important Information:

- Submission of Application form does not guarantee enlistment and admission. Only VALID applications will be considered for preparation of Merit Lists and admission will be strictly regulated by the existing rules of the Government of West Bengal and norms of **The University of Burdwan.**
- Candidates who have cleared H.S or its equivalent examination (10+2) from WBCHSE/ ICSE / CESE / CBSE BOARDS / COUNCIL RECOGNISED BY BURDWAN UNIVERSITY in 2016, 2017, 2018 and 2019 are eligible for application.
- Students passing 10+2 level with vocational Engineering and Technology/ Vocational Agriculture/ Vocational Business and Commerce may apply for admission to this college for the session 2019- 2020 in appropriate undergraduate course according to the norms of The University of Burdwan.
- The Merit lists will be prepared in the descending order of Merit Index. In case of a tie, preference will be given to higher subject marks, in which Honours is sought for.
- **Reservation of seats for SC / ST / OBC (A or B) and Physically Challenged (PC/PH/PWD) candidates will be according to the existing rules of the Government**

of West Bengal. A Certificate from the competent authority must be produced during counselling for claiming such reservation.

First Merit List will be published on 13.06.2019 according to the intake capacity. Empaneled Candidate must accept their Honours subject and two general subjects (Generic Subjects) or three general subjects (Generic Subjects) (for Science General Candidates) or two general subjects (Generic Subjects) (for Arts General Candidates) where he/she likes to get admitted. The subjects (i.e. Generic Electives, languages etc.) may change during University Registration to maintain the CBCS system by the University of Burdwan.

Subject Combination in Honours:

1. Generic Electives will be chosen stream-wise i.e. B.A./B.Sc. by a student of Honours and General Course according to new CBCS system.

(ii) In case of B.A./B.Sc. Honours Course, a student shall have to choose 4 Generic Electives strictly from 2 subjects/disciplines of choice taking exactly 2 courses from each subject/discipline. Such a student shall have to study the curriculum of Generic Elective of a subject/discipline specified for the relevant semester.

For example, in this college three science subjects Chemistry, Botany and Zoology are available. A student of Zoology Honours shall have to choose strictly 2 subjects/disciplines between Chemistry and Botany. Thus when the student chooses Chemistry and Botany as Generic Electives then he/she will have to study exactly 2 courses from Chemistry and 2 courses from Botany. If he/she opts for Chemistry as a Generic Elective in the 1st Semester, Botany in the 2nd Semester, Botany in the 3rd Semester and Chemistry in the 4th Semester then he/she will study the curriculum of GE-1 of Chemistry in the 1st Semester, the curriculum of GE-2 instead of GE-1 of Botany in the 2nd Semester, the curriculum of GE-3 of Botany in the 3rd Semester and the curriculum of GE-4 instead of GE-2/GE-3 of Chemistry in the 4th Semester.

The same applies for B.A. Honours too.

How to Apply:

- Online Admission form fill up for the session 2019-2020 will remain open from 28.05.2019 to 12.06.2019 midnight.
- Go to the Address bar and type www.ggdc Mangalkote.in or www.mangalkotegovtcollege.org and press **Enter**.
- Online Admission page will open. Click on **Online Admission Form fill up**.
- The Admission form will open. Fill up the form carefully and upload the scanned documents (**in PDF or JPEG format only**):
 - a. Secondary Admit/Age Proof document,
 - b. Secondary Marksheet,
 - c. H.S. (or Equivalent) Registration Certificate,
 - d. H.S. (or Equivalent) Marksheet,
 - e. Caste Certificate (if any),
 - f. PWD Certificate (if any).(*Secondary refers to Madhyamik/Equivalent Examination)

Then upload passport size photo in **JPEG format** (less than 30 KB) and scanned signature (less than 20 KB).

- Mobile number is very important as **user id** and **Password** will be sent to your mobile number. (**Applicants have to provide their own mobile nos. and email ids during form fill-up. Otherwise their applications will be cancelled.**)
- After filling up the form click on **Proceed** option.
- On clicking the **Proceed** option, your form will be displayed. If you want to change any filled up data go to the **Edit** option. Otherwise click on **Final Submit** option.
- Once you click on **Final Submit** option, no more changes in the application form can be done.
- After **Final Submit** of the Form, 'choose option' page will be displayed. You can choose either Honours or General or Both during a single Form fill up.
- After choosing Honours or General, click on **Next** option.
- 'Choose Honours Subjects' page will open. Here, you can choose a maximum of three (3) Honours Subjects according to your preference.
- After your Honours Subjects have been chosen click on **Submit** option. Following this the Payment option mode will be opened.
- Applicants can pay their Registration Fees only through online mode (NET BANKING, CREDITCARD & DEBIT CARD) from any Bank account.
- After completion of payment the applicants have to wait until merit list is published.
- **First Merit List** will be published on 11th June, 2019 in the college website.
- After publication of the merit list, you will get an **SMS** alert if your name is enlisted in the merit list. If you don't get any SMS alert follow our website regularly for further notifications.

If candidate's name is enlisted in the merit list

- ❖ Go to our College Admission Website www.ggdcmangalkote.in and open Admission Portal.
- ❖ Click on **Student Login** Option.
- ❖ Type your **User ID** and **Password** which you have received earlier during form fill up. Then click on **Login** option.
- ❖ After **Login**, you will see your status either confirmed or waiting position in the published merit list.
- ❖ If you are confirmed, you have to **accept** the Honours Subject of your choice for taking admission; otherwise your name will be delisted from that 'Honours Subject list'. You have to wait for confirmation in other Honours Subjects in the subsequent merit lists to be published.
- ❖ After the choice of Honours Subjects choose any combination of General Elective Subjects provided and proceed for **Online Payment of Admission Fees** through Debit Card/Credit card/NET banking from any Bank account.
- ❖ Registration & Admission fees will not be refunded.

Academic Discipline

- 1) According to the guidelines framed by the University of Burdwan, a student will have to attend at least 75% of their classes to appear as a regular student in the Final Examination.
- 2) Students having attendance less than 75% but above 60% will be declared NON-COLLEGIATE. However, they will be allowed to sit for the Final Examination with a fine specified by the college.
- 3) Students are expected to pay respect and extend co-operation to teaching and Non-teaching staff.
- 4) Students should keep the college campus clean.
- 5) Students must not loiter in the verandah outside the classrooms while classes are being taken.
- 6) Every student should bring his/her identity card without fail while coming to the college and present it when required.
- 7) Students are directed to go through the Notice Board regularly.

N.B. You are advised to follow the College Website and Admission Portals to get regular updates regarding ADMISSION 2019-2020. You may also get SMS relating to your Admission status from time to time. Date and time regarding admission may be changed and notified accordingly on the college website www.mangalkotegovtcollege.org.

Help Desk Contact Nos: 9432150191/9734182583.

**Dr. DebasishKundu
Convener, Admission-2019-20
GGDC Mangalkote
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**Sd/-
Principle
GGDC Mangalkote**