

Government of West Bengal

Government General Degree College at Mangalkote

Khudrun, Purba Bardhaman-713132

2021-22

INFORMATION BROCHURE



Website:

www.mangalkotegovtcollege.org

www.admissionggdcmangalkote.in

ADMISSION



Admission-GGDC Mangalkote
(Academic session 2021-2022)
INFORMATION FOR ONLINE ADMISSION 2021-2022

Sl No.	EVENTS	DATES	NOTES
1	Online ADMISSION FORM fill up.	From 02-08-2021 to 20-08-2021.	The form will be available only in the college website www.mangalkotegovtcollege.in Online Admission Portal will remain open till 20-08-2021 midnight.
2	NO APPLICATION FEE IS REQUIRED		
3	Announcement of First Merit List for each of the Honours Subjects and General Course (Only those candidates who deposit the application fees online will be considered).	27-08-2021	The details will be published in the college website: www.mangalkotegovtcollege.in www.mangalkotegovtcollege.org
4	Acceptance of Honours and choice of General (Generic) Subjects online. For General Course choice of General subjects only.	From 01-09-2021 to 02-09-2021	Online acceptance will not be accessible after midnight of 02-09-2021.
5	Submission of Admission Fee through Payment Gateway whose link shall be on the acceptance page.	From 01-09-2021 to 02-09-2021	No provision for submission of admission fee at the College Office is available.

Admission fees: B.A. Hons (Rs 1680/-), B. Sc. Hons. (Rs. 2160/-), B. A. Pass (Rs. 1355/-)

N.B.: The applicants are required to upload scanned copies of the following documents at the time of form fill up (in PDF or JPEG format only): a. Secondary Admit/Age proof document, b. Secondary Marksheet, c. H.S. (or Equivalent) Registration Certificate, d. H.S. (or Equivalent) Marksheet, e. Caste Certificate (if any), f. PWD Certificate (if any). Please keep them ready before you start.

****APPLICANTS HAVE TO PROVIDE THEIR OWN MOBILE NOS. AND EMAIL IDS DURING FORM FILL-UP. OTHERWISE THEIR APPLICATIONS WILL BE CANCELLED.**

Guidelines for Applicants

1. Visit the website of Government General Degree College Mangalkote (www.mangalkotegovtcollege.in) and click the link Online Admission 2021-22 for admission to UG Courses (Day Section).
2. Incomplete applications are liable to be summarily rejected.
3. Details of the courses, eligibility criteria and relevant information are available in this brochure and our college website.
4. In case of grading system in 10+2 result, the applicants must obtain the percentage of marks for their grades mentioned in their mark sheets. In case they fail to do so, the minimum marks in the range (as mentioned against the grade) will be considered for the calculation (and preparation of the merit list).
5. Total intake capacity for each course is mentioned in the brochure.
6. It is mandatory for all admitted students to be present in the class for at least 7 days (in total) during the first two weeks of commencement of class failing which their names will be struck off from the attendance register.
7. Applicants are advised to check our website www.mangalkotegovtcollege.org regularly for any updates (inclusion / omission) and/or notifications.
8. Candidates must be very careful during entry of the marks obtained in last qualifying examinations on the basis of which merit list will be prepared. **No claims shall be entertained for mistakes in data entry done by the applicants while applying online.**
9. The applicants are required to upload scanned copies of the following documents at the time of form fill up (**in PDF or JPEG format only**):
 - a. Secondary Admit/Age Proof document
 - b. Secondary Mark sheet*
 - c. H.S. (or Equivalent) Registration Certificate
 - d. H.S. (or Equivalent) Mark sheet
 - e. Caste Certificate (if any)
 - f. PWD Certificate (if any)
 - g. Family Income certificate from competent authority (if any)(*Secondary refers to Madhyamik / Equivalent Examination)
Please keep them ready before you start.
10. **Applicants have to provide their own mobile nos. and email ids during form fill-up. Otherwise, their applications will be cancelled.**

11. Merit list for admission to various undergraduate courses will be prepared **strictly on the basis of merit**. Merit Point will be calculated based on the results of both 10th level (40%) and the 10+2 (60%) or equivalent examination and percentage obtained in Honours seeking subject as per the following formula:

Stream	Merit Point
HONOURS SUBJECTS [BENGALI, ENGLISH, HISTORY, ZOOLOGY]	40% OF PERCENTAGE OBTAINED IN CLASS 10 LEVEL EXAM+ 60% of PERCENTAGE OBTAINED IN 10+2 LEVEL EXAM (BEST 5 SUBJECT MARKS)*+ PERCENTAGE OBTAINED IN HONOURS SEEKING SUBJECT [BENGALI/ENGLISH/HISTORY/BIO- SCIENCE RESPECTIVELY]
SOCIOLOGY AND POLITICAL SCIENCE HONOURS	40% OF PERCENTAGE OBTAINED IN CLASS 10 LEVEL EXAM+ 60% of PERCENTAGE OBTAINED IN 10+2 LEVEL EXAM (BEST 5 SUBJECT MARKS)*+ PERCENTAGE OBTAINED IN ENGLISH IN 10+2 LEVEL
ARTS GENERAL/PASS	40% OF CLASS 10 LEVEL EXAM + 60% OF 10+2 LEVEL EXAM (BEST 5 SUBJECT MARKS)
IN CASE OF A TIE PERCENTAGE OBTAINED IN CLASS 10 LEVEL EXAM WILL BE THE DECIDING FACTOR *Merit point will be prepared excluding ENVS in both Honours and Pass/General. Candidates who have passed their 10+2 with four subjects, are required to fill the marks of corresponding four subjects which they have received from their respective board/council. They must keep rest two subject and marks space blank while filling the form. In such case 10+2 percentage will be calculated on the basis marks obtained in four subjects.	

12. After admission, if any student decides to cancel / transfer his / her candidature from this college then he / she must submit an application addressing the Convener, stating the reason. He / she must attach the following documents with the admission cancellation application letter:

- a. Copy of the Admission Application Form.
- b. Money receipt of depositing Admission Fees.

Refund of Admission Fees:

- A. If applied within 31.10.2021 : FULL REFUND will be given.
- B. If applied after 31.10.2021 till 31.12.2021 : Rs. 1000/- will be deducted from the Admission Fees and rest of the amount will be refunded.
- C. After 31.12.2021 : NO REFUND will be given.

All refund will be issued *only through A/C payee cheque* from the college authority. The applicant must mention the payee name (IN CAPITAL) in the admission cancellation application letter.

All refunds will be processed by the third week of January 2022. Relevant notice will be issued in the college website / Notice Board.

Admission Criteria and Intake Capacity

ARTS & SCIENCE SUBJECTS – B.A. & B.Sc. (HONS) and B.A. (GENERAL/ PASS)

Sl. No.	Subjects B.A. Honours	Eligibility Criteria	Intake Capacity
1	BENGALI(H)	45% in aggregate and 45% in Bengali at 10+2 level	25
2	ENGLISH (H)	45% in aggregate and 45% in English at 10+2 level	25
3	HISTORY(H)	45% in aggregate and 45% in History at 10+2 level	25
4	POLITICAL SCIENCE(H)	45% in aggregate at 10+2 level	25
5	SOCIOLOGY (H)	45% in aggregate at 10+2 level	25
6	B.A. (General)	Pass marks in HS (10+2) or equivalent	40
B.Sc. (Honours) Science			
7	ZOOLOGY (H)	45% in aggregate and 45% in Biological Sciences	25

In case of Honours subjects total intake capacity: 25 (GEN-14, SC-6, OBC-A-2, OBC-B-1, ST-2)

In Case of BA Pass Course total intake Capacity: 40 (GEN: 22(1for PWD), SC-8, OBC-A-4, OBC-B-4, ST-2)

*Sports quota will be applicable as per the University guideline.

Important Information:

- Submission of Application form does not guarantee enlistment and admission. Only VALID applications will be considered for preparation of Merit Lists and admission will be strictly regulated by the existing rules of the Government of West Bengal and norms of **The University of Burdwan**.
- Candidates who have cleared H.S or its equivalent examination (10+2) from WBCHSE / ICSE / CESE / CBSE BOARDS / COUNCIL RECOGNISED BY BURDWAN UNIVERSITY in 2018, 2019, 2020 and 2021 only are eligible for application.
- Students passing 10+2 level with vocational Engineering and Technology/ Vocational Agriculture/ Vocational Business and Commerce may apply for admission to this college for the session 2021- 2022 in appropriate undergraduate course according to the norms of The University of Burdwan.
- **Reservation of seats for SC / ST / OBC (A or B) and Physically Challenged (PC/PH/PWD) candidates will be according to the existing rules of the Government of West Bengal. A Certificate from the competent authority must be produced during counselling for claiming such reservation.**

All merit lists will be published according to the intake capacity / available vacancy as on date. Empaneled Candidates must accept:

1. Honours subject and (02) two general subjects (Generic Subjects) (for B.A / B.Sc. Honours)

2. (03) Three general subjects (Generic Subjects) (for B.A. General).

The subjects (i.e. Generic Electives, Languages etc.) may be changed during University Registration to maintain the CBCS system by the University of Burdwan.

Subject Combination in Honours:

Honours Subject	Generic Electives Available
Bengali Honours	Any two from English, Political Science, Sociology and History
English Honours	Any two from Bengali, Political Science, Sociology and History
History Honours	Any two from English, Political Science, Sociology and Bengali
Political Science Honours	Any two from English, Bengali, Sociology and History
Sociology Honours	Any two from English, Political Science, Bengali and History
Zoology Honours	Chemistry and Botany

For B. A. Pass course Students have to choose any three subjects from Bengali, English, History, Political Science and Sociology

1. Generic Electives will be chosen stream-wise i.e. B.A./B.Sc. by a student of Honours and General Course according to new CBCS system.

(ii) In case of B.A./B.Sc. Honours Course, a student shall have to choose 4 Generic Electives strictly from 2 subjects/disciplines of choice taking exactly 2 courses from each subject/discipline. Such a student shall have to study the curriculum of Generic Elective of a subject/discipline specified for the relevant semester.

For example, in this college three science subjects Chemistry, Botany and Zoology are available. A student of Zoology Honours shall have to choose strictly 2 subjects/disciplines between Chemistry and Botany. Thus, when the student chooses Chemistry and Botany as Generic Electives then he/she will have to study exactly 2 courses from Chemistry and 2 courses from Botany. If he/she opts for Chemistry as a Generic Elective in the 1st Semester, Botany in the 2nd Semester, Botany in the 3rd Semester and Chemistry in the 4th Semester then he/she will study the curriculum of GE-1 of Chemistry in the 1st Semester, the curriculum of GE-2 instead of GE-1 of Botany in the 2nd Semester, the curriculum of GE-3 of Botany in the 3rd Semester and the curriculum of GE-4 instead of GE-2/GE-3 of Chemistry in the 4th Semester.

The same applies for B.A. Honours too.

How to Apply:

- Online Admission form fill up for the session 2021-2022 will remain open from 02.08.2021 to 20.08.2021 midnight.
- Go to the Address bar and type www.ggdc Mangalkote.in or www.mangalkotegovtcollege.org and press **Enter**.
- Online Admission page will open. Click on **Online Admission Form fill up**.
- The Admission form will open. Fill up the form carefully and upload the scanned documents (**in PDF or JPEG format only**):
 - a. Secondary Admit/Age Proof document
 - b. Secondary Mark sheet*
 - c. H.S. (or Equivalent) Registration Certificate
 - d. H.S. (or Equivalent) Mark sheet
 - e. Caste Certificate (if any)
 - f. PWD Certificate (if any)
 - g. Family Income certificate from competent authority (if any)(*Secondary refers to Madhyamik / Equivalent Examination)
(*Secondary refers to Madhyamik/Equivalent Examination)
- Then upload passport size photo in **JPEG format** (less than 30 KB) and scanned signature (less than 20 KB).
- Mobile number is very important as **user id** and **Password** will be sent to your mobile number. (**Applicants have to provide their own mobile nos. and email ids during form fill-up. Otherwise their applications will be cancelled.**)
- After filling up the form click on **Proceed** option.
- On clicking the **Proceed** option, your form will be displayed. If you want to change any filled up data go to the **Edit** option. Otherwise click on **Final Submit** option.
- Once you click on **Final Submit** option, no more changes in the application form can be done.
- After **Final Submit** of the Form, 'choose option' page will be displayed. You can choose either Honours or General or Both during a single Form fill up.
- After choosing Honours or General, click on **Next** option.
- 'Choose Honours Subjects' page will open. Here, you can choose a maximum of three (3) Honours Subjects according to your preference.
- After your Honours Subjects have been chosen click on **Submit** option.
- After completion of submission the applicants have to wait until merit list is published.
- **First Provisional Merit List** will be published on 27th August, 2021 in the college website.
- **Admission of First Merit List will start from 01.09.2021.**
- After publication of the merit list, you will get an **SMS** alert if your name is enlisted in the merit list. If you don't get any SMS alert follow our website regularly for further notifications.

If candidate's name is enlisted in the merit list

- ❖ Go to our College Admission Website www.ggdcmangalkote.in and open Admission Portal.
- ❖ Click on **Student Login** Option.
- ❖ Type your **User ID** and **Password** which you have received earlier during form fill up. Then click on **Login** option.
- ❖ After **Login**, you will see your status either confirmed or waiting position in the published merit list.
- ❖ If you are confirmed, you have to **accept** the Honours Subject of your choice for taking admission; otherwise your name will be delisted from that 'Honours Subject list'. You have to wait for confirmation in other Honours Subjects in the subsequent merit lists to be published.
- ❖ After the choice of Honours Subjects choose any combination of General Elective Subjects provided and proceed for **Online Payment of Admission Fees** through Debit Card/Credit card/NET banking from any Bank account.
- ❖ Registration & Admission fees will not be refunded.

If a candidate fails to respond by taking admission and paying Admission Fees within the stipulated time, his / her name will be struck off from the merit list and no further request of inclusion of name will be entertained.

Academic Discipline

- 1) According to the guidelines framed by the University of Burdwan, a student will have to attend at least 75% of their classes to appear at the concerned Semester Examinations as a regular candidate.
- 2) Students having attendance at least 60% but less than 75% will be declared NON-COLLEGIATE. However, they will be allowed to sit for the concerned Semester Examinations with a fine specified by the college.
- 3) Students are expected to pay respect and extend co-operation to teaching and Non-teaching staff.
- 4) Students should keep the college campus clean.
- 5) Students must not loiter in the verandah outside the classrooms while classes are being taken.
- 6) Every student should bring his/her identity card without fail while coming to the college and present it when required.
- 7) Students are directed to go through the Notice Board regularly.

N.B. You are advised to follow the College Website and Admission Portals to get regular updates regarding ADMISSION 2021-2022. You may also get SMS relating to your Admission status from time to time. Date and time regarding admission may be changed and notified accordingly on the college website www.mangalkotegovtcollege.org and www.mangalkotegovtcollege.in

Help Desk Contact Nos: Mr. Dinesh Maity (Assistant Professor in Chemistry) : 6297155722 and Mr. Aritra Rudra (Assistant Professor in History): 7001294913

**Convener, Admission-2021-22
GGDC Mangalkote**

**Principal
GGDC Mangalkote**