



Government of West Bengal
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
Internal Quality Assurance Cell

Panchanantala, Khudrun Dighi, Mangalkote, Burdwan-713132, Dist.- Burdwan

Email: ggdc Mangalkote@gmail.com; *Website:* http://mangalkotegovtcollege.org

NO.: IQAC/09/2022

DATE: 09.04.2022

To,
Mr. Achintya Kumar Mondal,
Oriental Institute of Science & Technology,
Dewan Dighi,
Katwa Road,
Purba Bardhaman: 713101,
West Bengal.

Sub.: Invitation to attend the meeting of the IQAC, GGDC at Mangalkote

Dear Sir,

With due respect we would like to inform you that a meeting of the IQAC of our educational institution has been scheduled to be organized on **12.04.2022** at **01.30 PM** in the chamber of the Officer-in-Charge. The notice of the meeting (which includes the agenda) has been attached herewith for your perusal. It shall be our privilege to have your presence, as external member of our IQAC, in the meeting and be enriched with your valuable opinions and/or suggestions if you have any.

Looking forward to your august presence.

Thanking you,

Yours sincerely,

Countersigned

**Officer-in-Charge
GGDC at Mangalkote
Purba Bardhaman**



**Coordinator, IQAC
GGDC at Mangalkote
Purba Bardhaman**



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NO.: IQAC/05/2022

DATE: 09.04.2022

NOTICE

All concerned are hereby informed that a meeting of the IQAC has been scheduled to be held on **12.04.2022** in the chamber of the Officer-in-Charge at **01.30 PM** with the following agenda:

- 1) Finalization of the AQAR reports for all previous and current years along with their supporting documents,
- 2) Finalization of the previous academic calendar and preparation of the current academic calendar,
- 3) Present status of feedback form of all departments,
- 4) Possibility of NAAC and preparation of a proposal for the infrastructural development of the educational institution,
- 5) Report from NSS regarding all their activities from the past till date along with supporting documents,
- 6) CAS of the faculties, and
- 7) Matters arising.

In connection with the above-mentioned meeting, the presence of **all the members of the IQAC committee; Convener, Co-Convener & all the members of the NAAC committee and Programme Officer & members of the NSS committee** is requested.

Countersigned

Officer-in-Charge
GGDC at Mangalkote
Purba Bardhaman



Coordinator, IQAC
GGDC at Mangalkote
Purba Bardhaman