



Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE

PANCHANANTALA, KHUDRUN DIGHI, MANGALKOTE, DIST.-PURBA BARHAMAN
PIN – 713132

E-mail: ggdc mangalkote@gmail.com

Memo No. 10/MGC

Dated: 06/01/2023

QUOTATION INVITING NOTICE

Sealed Quotations are invited from the willing Parties/Agencies/Vendors for supply of the articles/materials as scheduled below. The willing bidders are asked to furnish the rates per unit of the articles only.:-

Sl. No.	Name of Articles	Rate per Unit	Sl. No.	Name of Articles	Rate per Unit
1	A4 Paper-Copypower- 500 pcs		21	Correction Pen (Luxor)	
2	Photo paper (A4 size)- 100/500 pcs		22	Pen stand	
3	A4- Clear Book, 40 pockets		23	Calculator (10 digits)	
4	A4- Clear Book, 20 pockets		24	Scissor (different sizes)	
5	A3- Clear Book, 40 pockets		25	Bleaching Powder- 1 kg	
6	B4- Clear Book, 20 pockets		26	Harpic- 1litre container	
7	FC size- Clear Book, 60 pockets		27	HIT Spray (Red): 625 ml	
8	Laminated Cover File		28	HIT Spray (Black): 625 ml	
9	PVC Folder / Clear bag (12 pcs packet)		29	Dettol liquid soap (original)- 1.5 litres (Refill pack)	
10	Stapler: Kangaroo-10 size		30	Dettol liquid soap (original)- 250 ml	
11	Kangaroo Stapler Pin: Size: 23/8, 23/10, 23/13, 23/15, 23/20 & 23/24		31	Savlon surface disinfectant spray- 170 ml	
12	Luxor Permanent marker pen (Blue/ Black)		32	Disposable mask- 100 pcs pack	
13	Octane Gel pen (Blue/Black/Red/Green ink)		33	Paper Napkin/Tissue paper (100 pcs packet)	
14	Octane Gel pen Refill (Blue/Black/Red/Green ink)		34	Cotton	
15	Fevistick (mention diff size)		35	Photo album- 100 pcs	
16	Feviquick (mention diff size)		36	Bosch Drilling machine with accessories- complete set	
17	Luxor OHP marker pen (Black)		37	Screw Driver full set with Taster	
18	AA and AAA Pencil battery		38	Round/Square Sealing Wax (gala)	
19	Gems clip (full box) (multicolour)		39	Nameplate of different rooms / laboratory -different size, material)	
20	Envelop (different sizes)		40	Glow sign board –GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE (diff size, material)	



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41	Ball Pen – Blue, Black, Red & Green		46	Odonil Room/Bathroom refresher	
42	Date Seal (Received but content not verified)		47	Round Seal of GGDCM	
43	Kangaroo Paper Punch Single Hole		48	Doms Groove Super Dark Graphite Pencil	
44	Binder Clip (different sizes)		49	Highlighter Pen (different colours)	
45	Paper Flags (different colours)		50	Cover/Case for external Hard disc	

1. Last date of submission of Quotations: **14/01/2023 (up to 1.00 pm)**
2. Opening of Quotations in the presence of willing Parties/Agencies/Vendors at **2:00 p.m. on 14/01/2023.**

The undersigned reserves the right to reject any defective/faulty Quotation without assigning any reason to the Bidder(s). The Necessary Work/Supply orders will be issued mentioning the required numbers/quantities of articles after scrutinizing the quotations thoroughly.



Officer In-Charge
Govt. General Degree College, Mangalkote

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