



THE UNIVERSITY OF BURDWAN  
RAJBATI, BURDWAN - 713 104  
WEST BENGAL, INDIA

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Date: 07/06/2022

From: The Registrar  
The University of Burdwan

To  
The Officer-in-Charge,  
Govt. General Degree College, Mangalkote  
Mangalkote, Dt. Purba Bardhaman, Pin 713132

Sir,

The Academic Audit Reports for the academic session 2018-2019, 2019-20 & 2020-21 of Government General Degree College, Mangalkote submitted by your good office are quite decent and overall academic qualities are very good as per our knowledge and belief. The innovative practices introduced by the college are really praiseworthy. The social outreach inclusive growth practices related to academic up gradation and academic performance of each and every department has strengthened the academic ambience of the college.

Those reports are approved by my office.

Yours sincerely,

Registrar  
&

Inspector of Colleges (Addl. Charge)  
The University of Burdwan

REGISTRAR  
THE UNIVERSITY OF BURDWAN  
BURDWAN - 713104

Dr. Pradipta Kumar Basu  
OFFICER IN CHARGE, W.B.E.S.  
Government General Degree College, Mangalkote  
Dt. Purba Bardhaman, West Bengal-713132



**GOVERNMENT OF WEST BENGAL**  
**GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE**  
**ACADEMIC AUDIT REPORT**  
**Year – 2018-2019**

**Date of Audit: 06/05/2022**

**Audit Team:**

1. Dr. Mrinal Kanti Chattopadhyay, Principal, Kandra Radhakanta Kundu Mahavidyalaya
2. Dr. Nirmalendu Sarkar, Principal, Katwa College
3. Dr. Utpal Das, Coordinator, IQAC, Katwa College
4. Dr. Pradipta Kumar Basu, Officer In Charge, GGDC, Mangalkote
5. Dr. Debraj Biswal, Coordinator IQAC, GGDC, Mangalkote
6. Mr. Pinaki Roy, Convener, NAAC Committee, GGDC, Mangalkote
7. Dr. Akash Kedia, Academic Audit Coordinator, GGDC, Mangalkote

**Part – A**

**1. Data of the Institution:**

- a) Name of the Institution: Government General Degree College, Mangalkote
- b) Name of the Head of the Institution: Dr. Raj Kumar Singh
- c) Designation: Officer-In-Charge
- d) Does the institution function from own campus: Yes
- e) Mobile number: 9232382889
- f) URL of the Website: <https://www.mangalkotegovtcollege.org/>
- g) Registered e-mail: [ggdcmangalkote@gmail.com](mailto:ggdcmangalkote@gmail.com)
- h) Address: Panchanantala, Khudrun Dighi, P.O. Majigram, Purba Bardhaman - 713132, W.B.
- i) Year of establishment: 2015

**2. Institutional status:**

- a) Affiliated/Constituent: Affiliated
- b) Type of the Institution: Co-education
- c) Location: Rural
- d) Financial Status: Funded by Govt. of W. B.; UGC 2f since 19.07.2018
- e) Name of the Affiliating University: The University of Burdwan
- f) Name of the IQAC Coordinator: Dr. Pradipta Kumar Basu
- g) Mobile number: 8240720525



*Dr. Pradipta Kumar Basu*  
OFFICER IN CHARGE, W.B.E.S.  
Government General Degree College, Mangalkote  
Dist. Purba Bardhaman, West Bengal- 713132



- h) IQAC e-mail address: iqac.ggdc@gmail.com
- i) Accreditation Details: Not yet accredited
- j) Date of Establishment of IQAC: DD/MM/YYYY: **12/02/2019**

**3. Whether Academic Calendar prepared and uploaded in the website during the year:** Prepared and uploaded in the website.

**4. No. of IQAC meetings held during the year:** 02

**5. Significant contributions made by IQAC during the current year:** Since the IQAC was newly formed not much could be done except compilation of data for preparation of all the pending AQARs and the followings:

- a) Several extension programmes and outreach activities were carried out by the NSS Committee upon request by the IQAC. They were aimed at spreading awareness about various social, environmental, health, gender and other issues in the community.
- b) A number of add-on courses were introduced keeping in mind the requirement of skill development of students, increase in general knowledge and capability to face various competitive examinations in the future. They were also aimed to foster holistic development of the students.
- c) Empowerment and skill development of the teachers of the institution by encouraging them to participate in OPs/RCs/STCs.
- d) Encouraging teachers to get involved in research activities and participate in seminars/conferences/present their work in those platforms/apply for research grants/publish their research works with reputed publishing houses.

**6. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year:**

Plan of Action	Outcome Achieved
Preparation of academic calendar aligned with that of the affiliating university and sticking to it as far as feasible.	All the academic activities were well-coordinated and could be achieved in time.
Curriculum delivery in a scientific and effective way with the use of ICT wherever feasible.	The students benefitted from having an audio-visual aid while attending the classes. The teachers could remain updated about the level of completion of the syllabus and the requirements for completing the syllabus within the stipulated time-frame (following the academic calendar).
Using student-centric approaches for teaching-learning processes.	Active involvement of students helped them to develop a deeper understanding of the subject and appreciate it.



*(Signature)*

Formative and summative evaluation of students through conduction of class-tests and mid-semester internal examinations.	Increased preparedness of the students to undertake their final examinations.
Working towards an atmosphere that is conducive and inclusive to the teaching-learning process in the college through the functioning of the grievance-redressal, anti-ragging and Visakha committees.	Redressal of grievances of students affecting their academic performance both directly and indirectly.
Giving a platform to the students to exhibit their kinesthetic skills like dancing, singing, elocution, etc. through organization of cultural programmes.	The students could get a scope to cultivate their extra-curricular and co-curricular activities giving them a break from the monotony of everyday teaching-learning processes.
Make necessary arrangements for development of the classrooms, laboratories and library facilities for making the atmosphere of the college more conducive to the teaching-learning process.	Applications were submitted to the higher authority from time to time for financial assistance.
Make arrangements for the maintenance of the already existing facilities for teaching-learning, sports and seminar hall in the college.	Applications were submitted to the higher authority from time to time for financial assistance.
Improving skills in students like research aptitude, processing of information, etc. beyond their syllabus prescribed by the affiliating university (B.U.).	These were achieved through introduction of several add-on courses.
Designing curriculum and maintaining flexibility of evaluation patterns.	The teachers got to exercise these through the introduced add-on courses.
Understanding the problems of students and taking necessary actions for mitigating them.	Students Satisfaction Survey was conducted.
Encouraging the teachers to participate in research activities.	Many teachers published research/review articles/book chapters with reputed publishing houses.
Encouraging teachers to participate and/or present their works/papers in various seminars/conferences.	Teachers were enriched by participating in seminars/webinars which allowed them to interact with people from their/allied fields. Some also presented their works in those seminars/conferences.
Empowerment and professional development of teachers by encouraging them to participate in OPs/RCs/STCs, etc.	Several teachers participated and gained professional skills from such programmes.

**7. Whether Institutional data submitted to AISHE:** Yes (Year: 2018-19, Date of submission: 30.09.2018).



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Governor's General Degree College, Mangalkota  
St. Peter's Road, West Bengal-711132

**Part – B**

**8. No. of programs offered by the college:**

<b>Number of the programs</b>	<b>List of programs</b>
06	i) B.A. Hons. Programme (Part III old system) in Bengali, English, History, Political Science, Sociology ii) B.A. Hons. Programme under CBCS in Bengali, English, History, Political Science, Sociology iii) B.A. General Programme (Part III old system) iv) B.A. General Programme under CBCS v) B.Sc. Hons. Programme (Part III old system) in Zoology and vi) B.Sc. Hons. Programme under CBCS in Zoology (Chemistry and Botany as General subject combination)

**9. No. of departments in the college**

<b>Number of the departments</b>	<b>List of Departments</b>
08	Bengali, English, History, Political Science, Sociology, Zoology, Botany and Chemistry

**10. New programs/courses introduced during the Academic year: 06 (Add-on Courses)**

**11. Students enrolled in Add-on/Certificate/Diploma Courses introduced during the year: 209**

**12. Field Projects/Internships undertaken during the year:**

<b>S.N.</b>	<b>Project/Programme Title</b>	<b>Total registered students</b>	<b>No. of participating students</b>
1.	Botanical excursion	14	14
2.	A visit to Museum (Zoology)	15	15
3.	A visit to Poultry farm (Zoology)	05	05

**13. Whether structural feedback received from all the stakeholders:**

<b>Students</b>	<b>Teachers</b>	<b>Employers</b>	<b>Alumni</b>
Yes	No	No	No

**14. Number of students enrolled:**

<b>Name of the Program</b>	<b>No. of sanctioned seats</b>	<b>No. of students enrolled</b>	<b>No. of students with reserved categories</b>	<b>No. of seats allocated for reserved categories</b>
Bengali (Hons.)	25	19	10	10
English (Hons.)	25	10	01	01
History (Hons.)	25	17	12	06
Political Science (Hons.)	25	13	08	06
Sociology (Hons.)	25	04	02	02
Zoology (Hons.)	25	15	07	03
B.A. General	40	32	21	12
<b>Total</b>	<b>190</b>	<b>110</b>	<b>61</b>	<b>40</b>



*Dr. Pradipta Kumar Basu*

**15. Student – Full time teacher ratio: 6:1**

**16. Infrastructure details**

- a) Total no. of classrooms: 26
- b) Total no. of laboratories: 03
- c) Total no. of digital/ICT enabled classrooms: 02
- d) Total no. of seminar halls: 02
- e) Total no. of water RO facility: 02
- f) Total no. of toilets for staffs: 05
- g) Total no. of toilets for students: 06 (3 boys and 3 girls)
- h) Boy's common room: 01
- i) Girl's common room: 01
- j) Grievance Redressal Cell: College does not have separate room for Grievance Redressal Cell
- k) Health centre: College does not have Health Centre
- l) Computer lab: No
- m) Canteen facility: 01

**17. Students mentoring system available in the institution: Yes**

- a) One to one interaction: Yes
- b) Attendance monitoring system: Attendance record maintained meticulously
- c) Audio visual class room teaching to enrich academic ambient: Available
- d) Personal interaction after class: Yes
- e) Encourage students for student's seminar and prepare models for exhibition: Yes
- f) Parent teacher student meeting: Yes
- g) Guidance about different scholarships and Govt. grants: Yes
- h) Encourage students to participate cultural and sports activities: Yes
- i) NSS: Yes
- j) Organized different seminars to enrich their knowledge beyond the syllabus: Yes

**18. Result for final year students: Year of examination, 2019**

<b>Program Name</b>	<b>Number of students appeared in the final year examination</b>	<b>Number of students passed in final year examination</b>
BA Bengali Honours	14	11
BA English Honours	07	06
BA History Honours	07	04
BA Political Science Honours	01	01
BA Sociology Honours	05	02
BA General	09	01
BSc Zoology Honours	06	01
<b>Total</b>	<b>49</b>	<b>26</b>



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St. Peter's Baribanas, West Bengal- 711132

**19. Details of full time faculty:**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of teachers having Ph.D.
41	18	23	04	05

**20. Research funds sanctioned and received from various agencies, industry and other organizations:**

Department	Year of award with duration	Duration	Name of the funding Agency	Total grant	Amount received in the current year
Chemistry	2019	3 years	WBDST, Gobesonai Bangla	Rs. 5,46,000/-	Rs. 4,57, 000/-

**21. Research Publications in the UGC-CARE listed Journals: Total 00**

Department	International	National
Bengali	0	0
English	0	0
History	0	0
Political Science	0	0
Sociology	0	0
Zoology	0	0
Botany	0	0
Chemistry	0	0

**22. Books and Chapters in edited Volumes/Books published and papers in National/International Conference Proceedings: Total 00**

Department	International	National	State
Bengali	0	0	0
English	0	0	0
History	0	0	0
Political Science	0	0	0
Sociology	0	0	0
Zoology	0	0	0
Botany	0	0	0
Chemistry	0	0	0

**23. Paper presentation at conference/seminar/symposium/webinar and workshop attended: Total 12**

Department	International	National	State	Regional	Workshop
Bengali	0	0	0	0	1
English	0	0	0	0	0
History	2	0	0	0	0
Political Science	0	1	0	0	0
Sociology	0	3	0	0	0



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Zoology	2	0	0	0	0
Botany	1	0	0	0	0
Chemistry	0	1	0	1	0

**24. Faculty participation in Faculty Development Program (FDP) during the year:**

Total no. of faculty	Orientation Program	Refresher Course	Short term course	Others
04	03	01	00	00

**25. Number of collaborations/functional MoUs and their follow up activities: 00**

**26. Number of Research guides: 01**

**27. Number of Research scholars: 00**

**28. Awards and achievements by the faculty: 01** [Best Poster Award (National Level) for presenting paper in the National Symposium of “Celebrating International Symposium of Periodic table”, jointly Organized by Bankura University and Bankura Sammilani College to Dr. Debasish Kundu, Department of Chemistry].

**29. Library:**

- Total number of books: 1871
- Total number of books purchased during the year: 360
- Amount sanctioned for purchase of books during the year: Rs. 1,57,051/-
- Status of automation: Yet to be automated
- No. of journals/e-journals: Nil

**30. IT infrastructure:**

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS)	Others
Existing	11	0	1	0	0	7	8	100	-
Added	16	0	0	0	1	0	0	0	-
Total	27	0	1	0	1	7	8	100	-

**31. Scholarship and financial support:**

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NIL		
Financial support from other sources			
National	National Scholarship Program (NSP)	14	Data not available
State	Talent Support Program (TSP)	Data not available	Data not available
	AIKASHREE (Post Matric)	53	Rs. 3000/- per year each
	SVMCM	10	Rs. 12000/- per year



*Dr. Pradipta Kumar Basu*



			each
	OASIS (Post matric)	81	Rs. 5500/- per year each
	Kanyasree	07	Rs. 1,75,000/-
International	NIL		

**32. Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.:**

Number of capability enhancement and development schemes	Date of implementation	Number of students enrolled	Agencies involved
Nil			

**33. Student Progression:** Data Not Available

Department	Number of students enrolled into higher education	Name of institution joined	Name of program admitted to

**34. Students qualifying in state/national/international level examinations during the year:**

Items	Number of students selected/qualified	Registration number/Roll number for the exam
NET	Nil	Nil
Any other	Not Available	Not Available

**35. Institutional mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases:**

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	NA	NA

**36. Sports and cultural activities/competitions organized at the institution:**

Activity	Level	Number of participants (approx.)
3 <sup>rd</sup> Annual Sports (2019)	College	57
Chess Competition	College	10
Carron Board Competition	College	11
Table Tennis Competition	College	09
College Foundation Day	College	55
Celebration of Rabindra Jayanti	College	38

**37. Whether the institution has registered Alumni Association:** No



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### 38. Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Management of the administration is carried out through the HRMS portal developed by GoWB. It has mechanisms for application for leaves and submission of Self Appraisal Report (SAR) of individual faculty members which is checked and ratified by the HOI before forwarding it to the Higher Authority in online mode. The SAR documents all the activities of the teachers on a yearly basis.
Finance and Accounts	The IFMS portal designed by the GoWB enables the mechanism of online processing of salary of all the employees of the institution. It also has facilities for intimation of amount the employee wants to be deducted as GPF from his/her salary to the DDO. Application of loans against GPF and advance for LTCs are also available in this portal. Furthermore, the employee can submit nominations online for various financial aspects which the HOI has to forward to the Higher Authority. This safeguards the family of the employee against unforeseen circumstances. Online pension system has also been enabled by the GoWB in the portal to facilitate the process of disbursement of financial benefits when an employee gets superannuated. The same portal is used for transacting Government Funds (from the Department of Higher Education, GoWB) for various purposes like infrastructure augmentation, purchase of books and other expenses required for proper functioning of the institution.
Student Admission and Support	The entire process of admission including advertisement, application, deposition of fees, publication of merit list, etc. are carried out digitally through the online admission portal of the college. Application of scholarships has also been digitized through various online portals (for different scholarships) developed by GoWB.
Examination	The regulations and notifications regarding examinations are communicated by the affiliated university to the HOI of colleges by emails. The form fill-ups and registration process that follows are carried out in the online portal of the university. Submission of marks of mid-semester internal/end-semester final examinations (theory and practical), whichever is applicable as per university notification(s), is carried out through the same university portal designed for examination related matters. Notification and online submission of application for review of answer scripts are also facilitated through the same e-mechanism.

**39. Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies:** NIL

**40. Gender equity (Number of gender equity promotion programmes organized by the Institution):**  
The Women's Cell of the college, in collaboration with IQAC, has celebrated the International Women's Day on 08.03.19. A total of 37 students participated in the event.

**41. Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution:** An eco-friendly campus aims at involving the students in good practices for sustainable development of the society. The following activities were performed in this academic session:

- a. Regular campus cleaning programmes.
- b. Organizing a tree plantation programme on 23.02.2019.



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- c. Keeping a record of how many students were not following eco-friendly practices and making them aware. This was carried out by the senior students of the college.
- d. Engaging the students to spread the message of “save water and save energy” to their peers and their family.

**42. Differently abled (Divyangjan) friendliness:**

Item facilities	Yes/No
Physical facilities	No
Provision for lift	No
Ramp/Rails	Yes
Braille Software/facilities	No
Rest Rooms	Yes
Scribes for exam	No
Special skill development	No

**43. Describe at least two institutional best practices:**

1. The institution actively conducted extension activities such as sensitization and community awareness programs in the fields of literacy, gender, health and environment. It carried out campus cleaning programs in and around the college campus and especially in the adopted village, Khudrun and in the Khudrun Primary School. It also organized awareness camps and programmes on traffic rules, vector borne diseases and social malaise like tobacco addiction.

2. The institution considered mental and physical health of students a matter of utmost importance. It organized various programmes to boost the mental well being of the students and help them cope of stress and depression. This was of great significance especially in the context of agrarian crisis, increasing competitiveness and joblessness. This sensitivity also manifested in the mentoring system where the focus was on addressing the problems faced by the students through personalized attention and communication.

*M. K. Chattopadhyay 06/05/2022*  
**Dr. M. K. Chattopadhyay**  
 Principal  
 Kandra Radha Kanta Kundu  
 Mahavidyalaya  
 P.O.-Kandra ★ Dist.-Burdwan

*Principal 06/05/2022*  
**Principal**  
**Katwa College**

*6/5/22*  
**Coordinator**  
**IQAC**  
**Katwa College**

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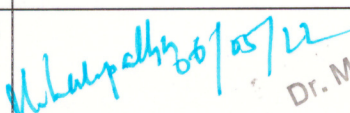
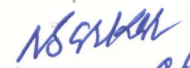
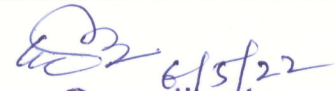
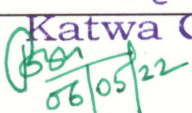
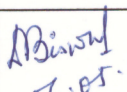
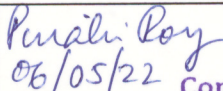
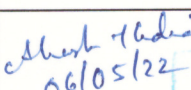
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**GOVERNMENT OF WEST BENGAL**  
**GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE**  
**ACADEMIC AUDIT REPORT**  
**Year – 2018-2019**

**Date of Audit: 06/05/2022**

**Audit Team:**

Member of Audit Team	Signature with seal
Dr. Mrinal Kanti Chattopadhyay, Principal, Kandra Radhakanta Kundu Mahavidyalaya	 Dr. M. K. Chattopadhyay Principal Kandra Radha Kanta Kur Mahavidyalaya Kandra * Dist.-Buru P.O.-Kandra
Dr. Nirmalendu Sarkar, Principal, Katwa College	 Principal Katwa College 06/05/2022
Dr. Utpal Das, Coordinator, IQAC, Katwa College	 Coordinator IQAC Katwa College
Dr. Pradipta Kumar Basu, Officer-in-Charge, Government General Degree College, Mangalkote	 Dr. Pradipta Kumar Basu OFFICER IN CHARGE, W.B.E.S. Government General Degree College, Mangalkote Dt. Purba Bardhaman, West Bengal- 713132
Dr. Debraj Biswal, Coordinator, IQAC, Government General Degree College, Mangalkote	 Coordinator, IQAC Govt. General Degree College, Mangalkote 06.05.22
Mr. Pinaki Roy, Convener, NAAC Committee, Government General Degree College, Mangalkote	 Convener, NAAC Committee Government General Degree College, Mangalkote Dt. Purba Bardhaman, West Bengal- 713132 06/05/22
Dr. Akash Kedia, Coordinator, Academic Audit, Government General Degree College, Mangalkote	 DR. AKASH KEDIA Assistant Professor of Botany, (W.B.E.S.) Government General Degree College Mangalkote, Burdwan 06/05/22

