



THE UNIVERSITY OF BURDWAN
RAJBATI, BURDWAN - 713 104
WEST BENGAL, INDIA

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Date: 07/06/2022

From: The Registrar
The University of Burdwan

To
The Officer-in-Charge,
Govt. General Degree College, Mangalkote
Mangalkote, Dt. Purba Bardhaman, Pin 713132

Sir,

The Academic Audit Reports for the academic session 2018-2019, 2019-20 & 2020-21 of Government General Degree College, Mangalkote submitted by your good office are quite decent and overall academic qualities are very good as per our knowledge and belief. The innovative practices introduced by the college are really praiseworthy. The social outreach inclusive growth practices related to academic up gradation and academic performance of each and every department has strengthened the academic ambience of the college.

Those reports are approved by my office.

Yours sincerely,

Registrar
&

Inspector of Colleges (Addl. Charge)
The University of Burdwan

REGISTRAR
THE UNIVERSITY OF BURDWAN
BURDWAN - 713104

Dr. Pradipta Kumar Basu
OFFICER IN CHARGE, W.B.E.S.
Government General Degree College, Mangalkote
Dt. Purba Bardhaman, West Bengal-713132



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
ACADEMIC AUDIT REPORT
Year – 2020-2021

Date of Audit: 06/05/2022

Audit Team:

1. Dr. Mrinal Kanti Chattopadhyay, Principal, Kandra Radhakanta Kundu Mahavidyalaya
2. Dr. Nirmalendu Sarkar, Principal, Katwa College
3. Dr. Utpal Das, Coordinator, IQAC, Katwa College
4. Dr. Pradipta Kumar Basu, Officer in Charge, GGDC, Mangalkote
5. Dr. Debraj Biswal, Coordinator IQAC, GGDC, Mangalkote
6. Mr. Pinaki Roy, Convener, NAAC Committee, GGDC, Mangalkote
7. Dr. Akash Kedia, Academic Audit Coordinator, GGDC, Mangalkote

Part – A

1. Data of the Institution:

- a) Name of the Institution: Government General Degree College, Mangalkote
- b) Name of the Head of the Institution: Dr. Saurabh Chakraborti
- c) Designation: Principal
- d) Does the institution function from own campus: Yes
- e) Mobile number: 9434241455
- f) URL of the Website: <https://www.mangalkotegovtcollege.org/>
- g) Registered e-mail: ggdcmangalkote@gmail.com
- h) Address: Panchanantala, KhudrunDighi, P.O. Majigram, Purba Bardhaman- 713132, W.B.
- i) Year of establishment: 2015

2. Institutional status:

- a) Affiliated/Constituent: Affiliated
- b) Type of the Institution: Co-education
- c) Location: Rural
- d) Financial status: Funded by Govt. of W. B.; UGC 2f
- e) Name of the Affiliating University: The University of Burdwan
- f) Name of the IQAC Coordinator: Dr. Pradipta Kumar Basu
- g) Mobile number: 8240720525



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- h) IQAC e-mail address: iqac.ggdcm@gmail.com
 i) Accreditation Details: Not yet accredited
 j) Date of Establishment of IQAC: DD/MM/YYYY: **12/02/2019**

3. Whether Academic Calendar prepared and uploaded in the website during the year: Prepared and uploaded in the website.

4. No. of IQAC meetings held during the year: NIL (Due to COVID 19 pandemic followed by lockdown meetings could not be organized)

5. Significant contributions made by IQAC during the current year: Due to COVID 19 pandemic not much could be done other than compilation of data for preparation of the AQARs and the followings:

- a) Empowerment and skill development of the teachers of the institution by encouraging them to participate in FDPs/OPs/RCs/STCs.
 b) Encouraging teachers to get involved in research activities and participate in seminars/webinars/present their work in those platforms/apply for research grants/publish their research works with reputed publishing houses.

6. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year:

Plan of Action	Outcome Achieved
Preparation of academic calendar aligned with that of the affiliating university and sticking to it as far as feasible.	All the academic activities were well-coordinated and could be achieved in time.
Curriculum delivery in a scientific and effective way with the use of ICT wherever feasible.	The students benefitted from having an audio-visual aid while attending the classes. The teachers could remain updated about the level of completion of the syllabus and the requirements for completing the syllabus within the stipulated time-frame (following the academic calendar).
Using student-centric approaches for teaching-learning processes.	Active involvement of students helped them to develop a deeper understanding of the subject and appreciate it.
Formative and summative evaluation of students through conduction of online examinations due to COVID-19 Pandemic.	Increased preparedness of the students to face examinations on e-platforms.
Understanding the problems of students and taking necessary actions for mitigating them.	Students Satisfaction Survey was conducted.
Encouraging the teachers to participate in research activities.	Many teachers published research/review articles/book chapters with reputed publishing houses.



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Encouraging teachers to participate and/or present their works/papers in various seminars/webinars.	Teachers were enriched by participating in seminars/webinars which allowed them to interact with people from their/allied fields. Some also presented their works in those seminars/webinars.
Empowerment and professional development of teachers by encouraging them to participate in FDPs/RCs/STCs, etc.	Several teachers participated and gained professional skills from such programmes.

7. Whether Institutional data submitted to AISHE: Yes (Year 2020-21; Date of submission 15.02.2022)

Part – B

8. No. of programs offered by the college:

Number of the programs	List of programs
03	i) B.A. Hons. Programme under CBCS in Bengali, English, History, Political Science, Sociology ii) B.A. General Programme under CBCS iii) B.Sc. Hons. Programme under CBCS in Zoology (Chemistry and Botany as General subject combination)

9. No. of departments in the college

Number of the departments	List of Departments
08	Bengali, English, History, Political Science, Sociology, Zoology, Botany and Chemistry

10. New programs/courses introduced during the Academic year: Nil

11. Students enrolled in Add-on/Certificate/Diploma Courses introduced during the year: Nil

12. Field Projects/Internships undertaken during the year: Nil

S.N.	Project/Programme Title	Total registered students	No. of participating students

13. Whether structural feedback received from all the stakeholders:

Students	Teachers	Employers	Alumni
No	No	No	No

14. Number of students enrolled:

Name of the Program	No. of sanctioned seats	No. of students enrolled	No. of students with reserved categories	No. of seats allocated for reserved categories
Bengali (Hons.)	25	17	10	07



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English (Hons.)	25	09	01	01
History (Hons.)	25	20	13	08
Political Science (Hons.)	25	07	04	04
Sociology (Hons.)	25	08	07	04
Zoology (Hons.)	25	10	03	03
B.A. General	40	28	15	15
Total	190	99	53	42

15. Student – Full time teacher ratio: 4:1

16. Infrastructure details

- a) Total no. of classrooms: 26
- b) Total no. of laboratories: 03
- c) Total no. of digital/ICT enabled classrooms: 02
- d) Total no. of seminar halls: 02
- e) Total no. of water RO facility: 02
- f) Total no. of toilets for staffs: 05
- g) Total no. of toilets for students: 06 (3 boys and 3 girls)
- h) Boy's common room: 01
- i) Girl's common room: 01
- j) Grievance Redressal Cell: College does not have separate room for Grievance Redressal Cell
- k) Health centre: College does not have Health Centre
- l) Computer lab: No
- m) Canteen facility: 01

17. Students mentoring system available in the institution: Yes

- a) One to one interaction: Yes
- b) Attendance monitoring system: Yes
- c) Audio visual class room teaching to enrich academic ambient: Yes
- d) Personal interaction after class: Yes
- e) Encourage students for student's seminar and prepare models for exhibition: Yes
- f) Parent teacher student meeting: Yes
- g) Guidance about different scholarships and Govt. grants: Yes
- h) Encourage students to participate cultural and sports activities: Yes
- i) NSS: Yes
- j) Organized different seminars to enrich their knowledge beyond the syllabus: Yes



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18. Result for final year students: Year of examination, 2020

Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination
BA Bengali Honours	18	18
BA English Honours	08	08
BA History Honours	14	13
BA Political Science Honours	09	06
BA Sociology Honours	05	05
BA General	13	10
BSc Zoology Honours	12	12
Total	79	72

19. Details of full time faculty:

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of teachers having Ph.D.
41	25	16	02	07

20. Research funds sanctioned and received from various agencies, industry and other organizations:

Department	Year of award with duration	Duration	Name of the funding Agency	Total grant	Amount received in the current year
Chemistry	2019	3 years	WBDST, Gobesonai Bangla	Rs. 5,46,000/-	Nil

21. Research Publications in the UGC-CARE listed Journals: Total 07

Department	International	National
Bengali	0	0
English	1	0
History	0	0
Political Science	0	0
Sociology	0	0
Zoology	0	0
Botany	3	0
Chemistry	3	0

22. Books and Chapters in edited Volumes/Books published and papers in National/International Conference Proceedings: Total 05

Department	International	National	State
Bengali	0	1	0
English	0	0	0
History	0	0	0
Political Science	1	2	0



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Sociology	0	1	0
Zoology	0	0	0
Botany	0	2	0
Chemistry	0	0	0

23. Paper presentation at conference/seminar/symposium/webinar and workshop attended: Total 12

Department	International	National	State	Regional	Workshop
Bengali	0	0	0	0	0
English	0	0	0	0	0
History	1	0	0	1	0
Political Science	0	0	0	0	0
Sociology	0	0	0	0	0
Zoology	1	0	0	0	0
Botany	4	2	0	0	0
Chemistry	3	0	0	0	0

24. Faculty participation in Faculty Development Program (FDP) during the year:

Total no. of faculty	Orientation Program	Refresher Course	Short term course	Others
05	02	02	03	02

25. Number of collaborations/functional MoUs and their follow up activities: 00

26. Number of Research guides: 01

27. Number of Research scholars: 00

28. Awards and achievements by the faculty: 01 [Best Poster Presenter in Two Days National e-Conference on “Sustainable Development: Challenges & Opportunities Post COVID-19” by St. Aloysius Institute of Technology, Jabalpur, India to Dr. Akash Kedia, Department of Botany].

29. Library:

- Total number of books: 2388
- Total number of books purchased during the year: 194
- Amount sanctioned for purchase of books during the year: Rs. 99,461/-
- Status of automation: Yet to be automated
- No. of journals/e-journals: Nil

30. IT infrastructure:

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS)	Others
Existing	27	0	1	0	1	7	8	100	-
Added	0	0	0	0	0	0	0	0	-
Total	27	0	1	0	1	7	8	100	-



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31. Scholarship and financial support:

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NIL		
Financial support from other sources			
National	National Scholarship Program (NSP)	Data Not available	Data not available
State	Talent Support Program (TSP)	Data Not available	Data not available
	AIKASHREE (Post Matric)	80	Rs. 5000/- per year each
	SVMCM	57	Rs. 12000/- per year each
	OASIS (Post matric)	85	Rs. 5500/- per year each
	Kanyasree	06	Rs. 1,50,000/-
International	NIL		

32. Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.:

Number of capability enhancement and development schemes	Date of implementation	Number of students enrolled	Agencies involved
Nil			

33. Student Progression:

Department	Number of students enrolled into higher education	Name of institution joined	Name of program admitted to
Bengali	04	MM Ali and SM Teacher's Training Institute, Sonar Tori College of Education, The University of Burdwan	M.A., B.Ed.
English	02	Raja Ram Mohan Roy College of Education, NSOU	M.A., B.Ed.
History	07	NSOU, The University of Burdwan, Visva Bharati University, Santiniketan Teacher's Training Institute	M.A., B.Ed.
Pol. Science	03	Govt. ITI Mangalkote, The University of Burdwan, University of Kalyani	ITI, M.A., B.Ed.
Sociology	01	NSOU	B.Ed.
Zoology	04	Rajbina B.Ed. College, NSOU, MM Ali and SM Teacher's Training Institute, The University of Burdwan	B.Ed., M.Sc.



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34. Students qualifying in state/national/international level examinations during the year:

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Items	Number of students selected/qualified	Registration number/Roll number for the exam
NET	Nil	Nil
Any other	Not Available	Not Available

35. Institutional mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases:

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	NA	NA

36. Sports and cultural activities/competitions organized at the institution: Nil (No such initiative could be undertaken due to the Covid-19 pandemic)

Activity	Level	Number of participants (approx.)

37. Whether the institution has registered Alumni Association: No

38. Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Management of the administration is carried out through the HRMS portal developed by GoWB. It has mechanisms for application for leaves and submission of Self Appraisal Report (SAR) of individual faculty members which is checked and ratified by the HOI before forwarding it to the Higher Authority in online mode. The SAR documents all the activities of the teachers on a yearly basis.
Finance and Accounts	The IFMS portal designed by the GoWB enables the mechanism of online processing of salary of all the employees of the institution. It also has facilities for intimation of amount the employee wants to be deducted as GPF from his/her salary to the DDO. Application of loans against GPF and advance for LTCs are also available in this portal. Furthermore, the employee can submit nominations online for various financial aspects which the HOI has to forward to the Higher Authority. This safeguards the family of the employee against unforeseen circumstances. Online pension system has also been enabled by the GoWB in the portal to facilitate the process of disbursement of financial benefits when an employee gets superannuated. The same portal is used for transacting Government Funds (from the Department of Higher Education, GoWB) for various purposes like infrastructure augmentation, purchase of books and other expenses required for proper functioning of the institution.
Student Admission and Support	The entire process of admission including advertisement, application, deposition of fees, publication of merit list, etc. are carried out digitally through the online admission portal of the college. Application of scholarships has also been digitized through various online portals (for different scholarships) developed by GoWB.
Examination	The regulations and notifications regarding examinations are communicated by



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Dist. Purba Bardhaman, West Bengal-713132

	<p>the affiliated university to the HOI of colleges by emails. The form fill-ups and registration process that follows are carried out in the online portal of the university.</p> <p>Submission of marks of mid-semester internal/end-semester final examinations (theory and practical), whichever is applicable as per university notification(s), is carried out through the same university portal designed for examination related matters.</p> <p>Notification and online submission of application for review of answer scripts are also facilitated through the same e-mechanism.</p> <p>Due to COVID-19 Pandemic during this period, all the examinations were conducted through online mode as instructed by the affiliating University and notifications from the GoWB.</p>
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39. Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies: NIL

40. Gender equity (Number of gender equity promotion programmes organized by the Institution):
No such initiative could be undertaken due to the Covid-19 pandemic

41. Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution: No such initiative could be undertaken due to the Covid-19 pandemic

42. Differently abled (Divyangjan) friendliness:

Item facilities	Yes/No
Physical facilities	No
Provision for lift	No
Ramp/Rails	Yes
Braille Software/facilities	No
Rest Rooms	Yes
Scribes for exam	No
Special skill development	No

43. Describe at least two institutional best practices:

1. The institution considered mental and physical health of the students a matter of utmost importance. It organized various programmes to boost the mental well being of the students and help them cope of stress and depression. This was of relevance especially in the context of the Covid 19 pandemic which caused massive transformation in teaching-learning worldwide with a sense of uncertainty looming large. This sensitivity was also reflected in its online teacher-student interaction during the Covid lockdown where the focus was on addressing the problems faced by the students through personalized attention and communication.

2. Extension activities could not be conducted during the period. However the college organized multiple webinars to keep the culture of learning alive amid the pandemic.



M. Chattopadhyay 06/05/22
Dr. M. K. Chattopadhyay
 Principal
 Kandra Radha Kanta Kundu
 Mahavidyalaya
 P.O.-Kandra * Dist.-Burdwan

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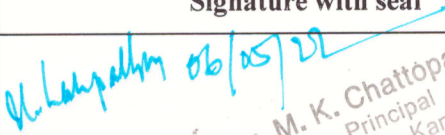
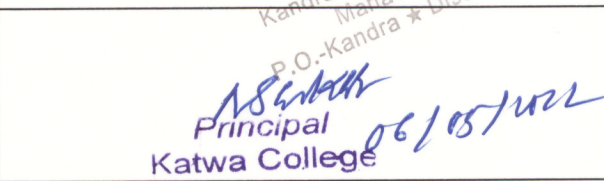
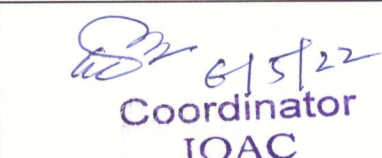
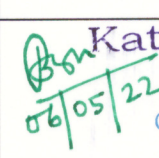
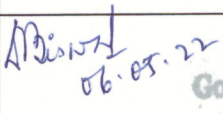
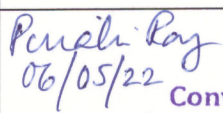
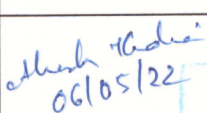
Principal
Principal
 Katwa College
06/05/2022

Coordinator
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GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
ACADEMIC AUDIT REPORT
Year – 2020-2021

Date of Audit: 06/05/2022

Audit Team:

Member of Audit Team	Signature with seal
Dr. Mrinal Kanti Chattopadhyay, Principal, Kandra Radhakanta Kundu Mahavidyalaya	 Dr. M. K. Chattopadhyay Principal Kandra Radha Kanta Kundu Mahavidyalaya P.O.-Kandra * Dist.-Burdwan
Dr. Nirmalendu Sarkar, Principal, Katwa College	 Principal Katwa College
Dr. Utpal Das, Coordinator, IQAC, Katwa College	 Coordinator IQAC Katwa College
Dr. Pradipta Kumar Basu, Officer-in-Charge, Government General Degree College, Mangalkote	 Dr. Pradipta Kumar Basu OFFICER IN CHARGE, W.B.E.S. Government General Degree College, Mangalkote Dt. Purba Bardhaman, West Bengal- 713132
Dr. Debraj Biswal, Coordinator, IQAC, Government General Degree College, Mangalkote	 Coordinator, IQAC Govt. General Degree College, Mangalkote
Mr. Pinaki Roy, Convener, NAAC Committee, Government General Degree College, Mangalkote	 Convener, NAAC Committee Government General Degree College, Mangalkote Dt. Purba Bardhaman, West Bengal- 713132
Dr. Akash Kedia, Coordinator, Academic Audit, Government General Degree College, Mangalkote	 DR. AKASH KEDIA Assistant Professor of Botany (W.B.E.S.) Government General Degree College Mangalkote, Burdwan

