



Government of West Bengal
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
Internal Quality Assurance Cell

Panchanantala, Khudrun Dighi, Mangalkote, Burdwan-713132, Dist.- Burdwan

Email: ggdc Mangalkote@gmail.com; *Website:* http://mangalkotegovtcollege.org

NO.: IQAC/13/2022

DATE: 26.05.2022

NOTICE

All concerned are hereby informed that a meeting of the IQAC has been scheduled to be held on **01.06.2022** in the chamber of the Officer-in-Charge at **12.30 PM** with the following agenda:

- 1) Status of the AQAR reports for all previous and current academic sessions,
- 2) List of documents required for completion of previous AQAR reports,
- 3) Status of the previous and current academic calendars,
- 4) Teachers' feedback on syllabus and its transaction at the institution,
- 5) Parents-Teachers' meeting,
- 6) Celebration and/or observation of events in the upcoming academic session,
- 7) Wall magazine,
- 8) Redesigning the admission brochure to fulfill all the criteria prescribed by the UGC,
- 9) Orientation Programme for the newly admitted students in the academic session 2022-2023,
- 10) Valuable inputs from the Conveners, NAAC steering committee (if any), and
- 11) Matters arising.

All the faculty members of this institution must attend this meeting.

Countersigned

**Officer-in-Charge
GGDC at Mangalkote
Purba Bardhaman**

**Coordinator, IQAC
GGDC at Mangalkote
Purba Bardhaman**