



सत्यमेव जयते

Government of West Bengal
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
Internal Quality Assurance Cell

Panchanantala, Khudrun Dighi, Mangalkote, Burdwan-713132, Dist.- Burdwan

Email: ggdc Mangalkote@gmail.com; *Website:* http://mangalkotegovtcollege.org

IQAC/QA/GA/1

DATE: 27.06.2022

NOTICE

In order to maintain inclusivity on the campus based on gender a meeting of the IQAC has been scheduled to be organized on 11.07.2022 at 02.30 pm in the chamber of the Officer-in-Charge to discuss the following:

1. Adoption of a free, fair and an inclusive 'Gender Policy' to ensure gender equality and gender equity and prevent any sort of gender-based discrimination in the campus.
2. Formation of a committee from amongst the faculty members of the college to carry out the same.
3. Discussion on the future conduction of a 'Gender Audit' to keep a track of the quality of gender-based initiatives in the college and keep the students sensitized to gender-issues in the society.

Accordingly, all the faculty members are requested to attend the meeting positively.

Countersigned

**Officer-in-Charge
GGDC, Mangalkote
Purba Bardhaman**

**Coordinator, IQAC
GGDC, Mangalkote
Purba Bardhaman**





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IQAC/QA/GA/2

DATE: 11.07.2022

MINUTES OF THE MEETING HELD ON 11.07.2022

The meeting began with the address of the Coordinator, IQAC in which he explained the necessity of monitoring the gender-based facilities being followed by the college to ensure the students and faculty members alike a gender-inclusive atmosphere conducive to the teaching-learning ecosystem. The HOI gave consent to proceed with the meeting. A discussion took place where all the faculty members participated and gave their valuable suggestions regarding the actions to be undertaken for attaining a gender-inclusive campus free from any sort of gender-based discrimination. Based on the discussion, the following resolutions were taken:

1. A comprehensive 'Gender Policy' to be adopted by the college and be followed strictly to achieve a campus free from gender-based discrimination.

2. The policy is to be drafted by a committee appointed for the purpose. The names of the faculty members included in the committee are mentioned below-

- Dr. Pradipta Kumar Basu, Officer in Charge, Govt. General Degree College, Mangalkote
- Dr. Debraj Biswal, Asst. Professor & Head, Department of Zoology, Coordinator, IQAC, Govt. General Degree College, Mangalkote
- Dr. Pinaki Roy. Asst. Professor & Head, Dept. of Sociology, Convener, NAAC Committee
- Dr. Suchismita Das, Asst. Professor of Sociology, Convener, Women's Cell
- Ms. Madhumita Chakraborty, Asst. Professor & Head, Dept. of Political Science, Convener, Anti-ragging Cell
- Ms. Tinat Rukshana, Asst. Professor of Political Science, Convener, Visakha Cell





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3. The committee is also entrusted with the responsibility of carrying out everything that is necessary to conduct a 'Gender Audit' shortly.
4. All the faculty members are requested to cooperate with the above-mentioned committee so that the works proceed smoothly.

Countersigned

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IQAC/QA/GA/3

DATE: 23.04.2024

NOTICE

To assess the success of implementation of the 'Gender Policy' adopted by the college and maintain a gender-inclusive environment in the institution, a meeting of the IQAC has been scheduled to be organized on 04.05.2024 at 02.30 pm in the chamber of the Officer-in-Charge with the following agenda:

1. Conduction of 'Gender Audit' and beginning of the documentation process to carry out the same.
2. To decide a tentative date for the audit.
3. Confirmation of the members of the committee to be entrusted with the responsibility.
4. Future gender initiatives.

All the faculty members are requested to attend the meeting without fail.

Countersigned

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IQAC/QA/GA/4

DATE: 04.05.2024

MINUTES OF THE MEETING HELD ON 04.05.2024

The Coordinator, IQAC began the meeting by reading out the summary of the 'Gender Policy' and the gender-based initiatives taken so far aligned with the policy. Then, he explained the requirement of a 'Gender Audit' as a tool to measure the success of implementation of the 'Gender Policy', identify the shortcomings and take mitigation measures in the future. The HOI added his views and the house was opened to discussion on various aspects of the policy and strategies to be adopted for successful conduction of the 'Gender Audit'.

Following the elaborate discussion, the resolutions taken in the meeting have been enumerated below:

1. A survey to be conducted for the 'Gender Audit'.
2. The Women's Cell, Vishakha Cell, Kanyashree Club, ICC, Anti-Ragging Cell and all the Departments will help in the documentation process to carry out the audit.
3. The information obtained thereby are to be compiled by the committee (formed previously) entrusted with the responsibility of 'Gender Audit'. The names of the committee members are mentioned hereunder -
4. The tentative date of the audit is decided as 02.06.2024.
5. Programmes based on the third gender and LGBTQ+ community to be undertaken in the future as gender-inclusive drives and sensitize the students on various issues and discriminations related to them.

Countersigned

**Officer-in-Charge
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IQAC/QA/GA/5

DATE: 11.05.2024

NOTICE

It is hereby informed to all concerned that an online survey is being conducted as part of the 'Gender Audit' to be conducted shortly. A google form has been created the link of which is pasted below:

https://docs.google.com/forms/d/e/1FAIpQLScm6kqoOHsTxlb1qzg8bXxJoUsJDYnw03LSbVlfCOL_BO4MnA/viewform

All the faculty members, irrespective of their genders, are requested to submit their response at the earliest. They are further requested to share the link with all their students and urge them to respond, irrespective of their genders, at the earliest. Maximum responses are being expected for smooth conduction of the process.

Countersigned

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IQAC/QA/GA/6

DATE: 15.05.2024

NOTICE

As decided in the previous meeting all concerned are hereby notified that the 'Gender Audit' will be conducted on 02.06.2024. As such, all the concerned committees should keep all the necessary documents ready for display whenever needed. It is further notified that all other faculty members will help and cooperate with their respective Conveners and Joint Conveners to carry out the process. All the Departments should ensure maximum attendance of the students and faculty members on the aforementioned date.

Countersigned

**Officer-in-Charge
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Purba Bardhaman**

**Coordinator, IQAC
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