



सत्यमेव जयते

Government of West Bengal
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
Internal Quality Assurance Cell

Panchanantala, Khudrun Dighi, Mangalkote, Burdwan-713132, Dist.- Burdwan

Email: ggdc Mangalkote@gmail.com; *Website:* http://mangalkotegovtcollege.org

NO.: IQAC/01/2023

DATE: 06.05.2023

NOTICE

All concerned are hereby informed that a meeting of the IQAC has been scheduled to be held on **10.05.2023** in the Teachers' Staff Room (1st floor) at **02.00 PM** with the following agenda:

- 1) Preparation of AQAR for the academic session 2022-23,
- 2) Pending documents and/or reports of last and current academic sessions,
- 3) Teachers' feedback on syllabus and its transaction at the institution,
- 4) Preparation of report of students' satisfaction survey of the academic session 2022-23,
- 5) Wall magazine,
- 6) Steps to be taken for final documentation prior to NAAC visit,
- 7) Arrangement of FDP by the Convener, NAAC steering committee, and
- 8) Matters arising.

All the faculty members of this institution are requested to attend this meeting.

Countersigned

**Officer-in-Charge
GGDC at Mangalkote
Purba Bardhaman**

**Coordinator, IQAC
GGDC at Mangalkote
Purba Bardhaman**