



Government of West Bengal
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
Internal Quality Assurance Cell

Panchanantala, Khudrun Dighi, Mangalkote, Burdwan-713132, Dist.- Burdwan

Email: ggdc Mangalkote@gmail.com; *Website:* http://mangalkotegovtcollege.org

NO.: IQAC/06(Min.)/2023

DATE: 23.06.2023

MINUTES OF THE MEETING HELD ON 23.06.2023

A meeting of the IQAC, with all the faculty members of this college, was conducted on 23.06.2023 in the Teachers' Staff Room, 1st Floor at 02.30 PM.

Dr. Pradipta Kumar Basu, Officer-in-Charge chaired the meeting that began with the briefing by Dr. Debraj Biswal, Coordinator, IQAC about the agenda to be discussed. This was followed by an elaborate discussion leading to certain resolutions as described below.

1) Finalization of AQAR for the academic session 2022-23:

The **AQAR (Part B)** report for the academic session **2022-23 (June '22 – May '23)** still needs time to be finalized because of delays in submission of some criteria by the faculty members. Since no data/write-up has been received for **Criterion V**, the faculty members entrusted for same have been requested to submit all necessary documents within **03.07.2023** (iqac.ggdc@gmail.com, naacggdc@gmail.com). The necessary formatting of other criteria (if required) will be taken care of by the Coordinator, IQAC and Convener, NAAC committee. In case of missing information (identified during the formatting stage), the corresponding faculty members may be contacted for help.

2) Re-writing the Programme and Course Outcomes by different departments:

In view of the introduction of new syllabi for various programmes by the affiliating university from the academic session 2023-24 all the departments were requested to take necessary steps for rewriting the Programme and Course Outcomes in alignment to the new syllabi in the due course of time.

3) Departmental Notice Books:

All departments except 'Department of History' could produce their departmental notice books when asked by the Coordinator, IQAC. All were requested to keep their notice books updated. 'Department of History' was requested to update and produce their notice book before the Coordinator, IQAC and HOI on **14.07.2023** without fail.

4) Celebration/Observation of important days/events by various departments/committees in the academic session 2023-24:

All the departments and committees were requested to take note of important days and/or events during the academic session 2023-24 and organize seminars/webinars/any other academic activity to commemorate/celebrate them. **All necessary documents for the same should be submitted to the Convener and Joint Convener of the Seminar Committee for proper maintenance of records.**



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5) Mentor-mentee programme in the academic session 2023-24:

All the departments expressed their willingness to conduct mentor-mentee programmes from the academic session, 2023-24 which could not be organized during the previous sessions due to various reasons.

6) NEP, 2020 and the modalities of its implementation (academic aspects):

Since NEP, 2020 is being implemented in the UG courses from the current academic session (2023-24) all the departments were requested to keep note of **the parts of their respective syllabi which has scope to be taught in the Indian context(s)**. This will help to impart indigenous education to the students as required by NEP, 2020.

7) Matters arising:

None of the attendees had anything else to discuss.

Eventually, the meeting ended with vote of thanks to the chair.