



Government of West Bengal  
Office of the Principal

**GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE**  
PANCHANANTALA, KHUDRUN DIGHI, MANGALKOTE  
P.O. - MAJHIGRAM; BLOCK - MANGALKOTE; SUB DIVISION - KATWA  
DISTRICT - PURBA BARDHAMAN; WEST BENGAL; PIN CODE - 713132; INDIA  
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## **CRITERION 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **KEY INDICATOR- 6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT**

#### **6.2.2: Institution implements e-governance in its operations**

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**THE SOFTWARE USED FOR 'ENTERPRISE RESOURCE PLANNING' OR ERP AT GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE IS THE HUMAN RESOURCE MANAGEMENT SOFTWARE (HRMS) BASED 'INTEGRATED FINANCIAL MANAGEMENT SYSTEM' OR IFMS THAT IS OWNED AND MANAGED BY THE GOVERNMENT OF WEST BENGAL. IT IS MEANT TO MANAGE ALL THE GOVERNMENT EMPLOYEES UNDER THE STATE GOVERNMENT INCLUDING THE DEPARTMENT OF HIGHER EDUCATION UNDER WHICH OUR COLLEGE FALLS.**

**EVERY GOVERNMENT COLLEGE OF WEST BENGAL, INCLUDING OUR COLLEGE, HAS ACCESS TO THE IFMS PORTAL EITHER THROUGH THE DDO/HOI LOGIN OR LOGIN IDs OF THE EMPLOYEES THEMSELVES. THE DDO/HOI LOGIN IS USED MAINLY TO COMMUNICATE WITH THE DEPARTMENT OF HIGHER EDUCATION FOR VARIOUS MATTERS RELATED TO THE MANAGEMENT OF HUMAN RESOURCES AND/OR FINANCIAL ASPECTS OF THE COLLEGE/EMPLOYEES. THE DETAILS ARE WRITTEN IN THE E-GOVERNANCE POLICY OF THE COLLEGE HOSTED OF THE COLLEGE WEBSITE.**



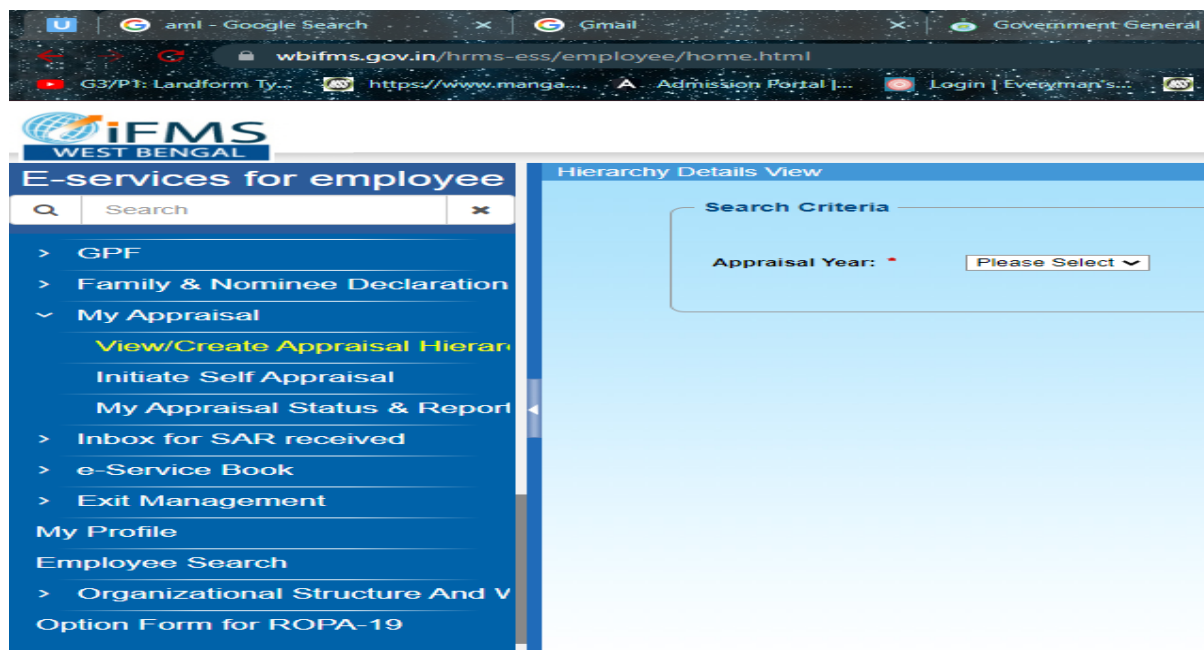
Dr. Pradipta Kumar Basu  
OFFICER IN CHARGE, W.B.E.S.  
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Dist. Purba Bardhaman, West Bengal- 713132

THE EMPLOYEE LOGIN ENABLES THE EMPLOYEE TO KEEP TRACK OF REQUESTS/APPLICATIONS FOR PURPOSES SUCH AS LEAVES, SUBMISSION OF SELF APPRAISAL REPORT AND OTHER BENEFITS/NECESSITIES AS BESTOWED UPON THEM BY THE GOVERNMENT OF WEST BENGAL. THE DETAILS ARE WRITTEN IN THE E-GOVERNANCE POLICY OF THE COLLEGE HOSTED OF THE COLLEGE WEBSITE.

AS SUCH, ALL THE SCREENSHOTS RELATED TO THE ERP DOES NOT BEAR THE NAME OF THE HEI BECAUSE THE DDO/HOI HAS TO LOGIN TO HIS/HER PERSONAL PROFILE FOR CARRYING OUT SOME FUNCTIONS. THE SCREENSHOTS ALONG WITH EXPLANATIONS AND LINKS ARE GIVEN BELOW:

### 1. Administrative work done through WBIFMS

<https://www.wbifms.gov.in/hrms-ess/employee/home.html>



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## 2a. Finance and Accounts related work through WBIFMS – INTEGRATED FINANCIAL MANAGEMENT SYSTEM <https://www.wbifms.gov.in/PORTAL/postlogin.html>

The screenshot shows the homepage of the WBIFMS (Integrated Financial Management System) for West Bengal. The page features a navigation menu with options like 'ABOUT US', 'ORGANIZATION CHART', 'STAKEHOLDERS', 'CIRCULARS & ORDERS', 'GUIDELINES', 'FAQ', 'FORMS', 'TRAINING SETUP', and 'LOGIN'. A central dashboard displays various service icons such as 'eSE(Employee)', 'e-Bantan', 'CTS', 'e-Billing', 'HRMS', 'Compassionate Employment', 'e-Pradan', 'NGIPF', and 'DTA Inspection'. A 'Coming up next' section lists upcoming updates, including the Non-Government Institutions Provident Fund (NGIPF) module and the roll-out of GRIPS 2. A 'Help Desk' section provides contact information for Mamata Banerjee, Chief Minister of West Bengal, and a phone number (+91 9038003413/14/15). The page also includes a 'DOWNLOAD' section with links to software like Adobe Flash Player and Java.

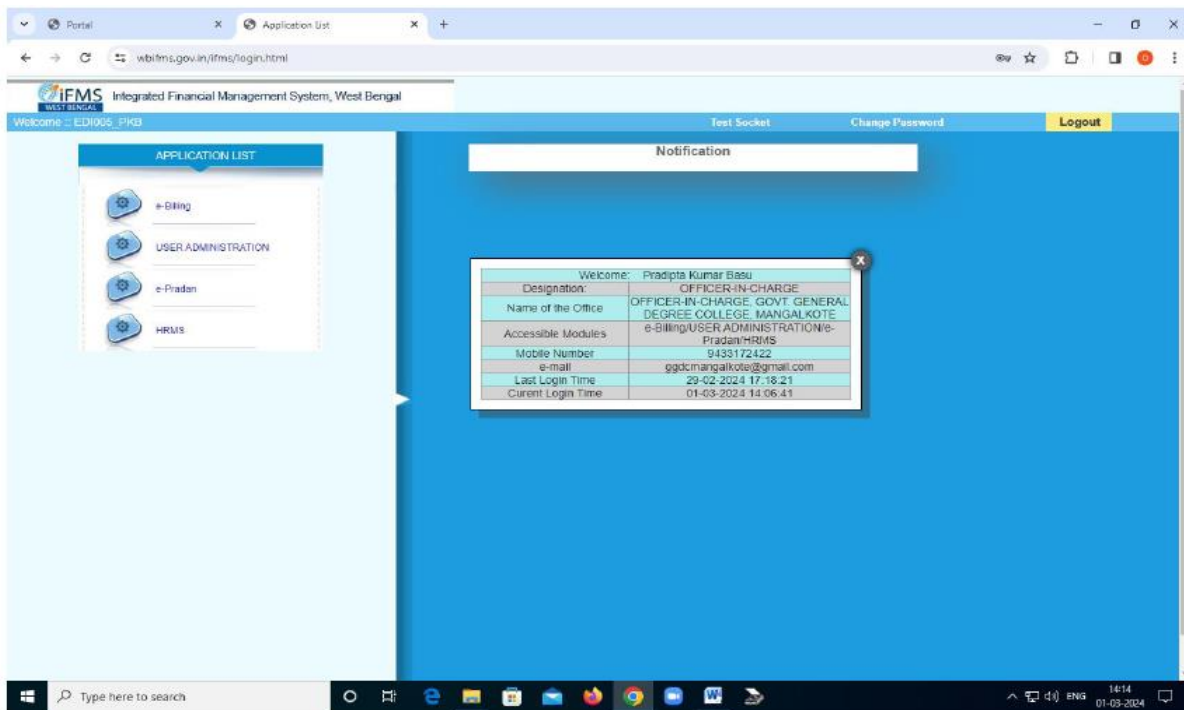
## 2b. Finance and Accounts related work through WBIFMS (Login to the portal for employees)

<https://www.wbifms.gov.in/cas/login?service=http%3A%2F%2Fwww.wbifms.gov.in%2Fifms%2Flogin.html>

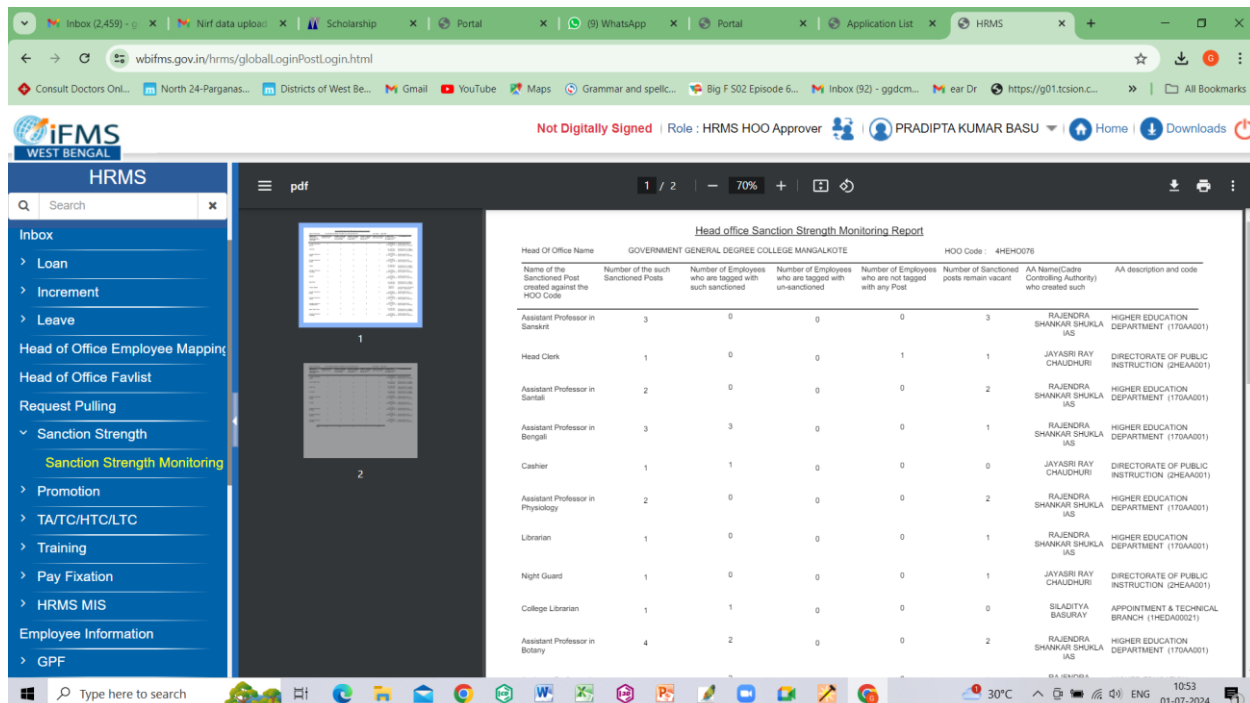
The screenshot shows the 'FINANCE LOGIN' page of the WBIFMS. The page features a large blue banner with a globe and a building. Below the banner, there is a login form with fields for 'User', 'Login ID', and 'Password', and a 'LOGIN' button. A 'Forgot Password' link is also present. To the left of the login form, there is a red text box with instructions: 'Use this login for performing official functions. Please go to e-Services for Employees (eSE) login for individual /personal matters like: 1. Viewing Pay slip/IT statement/Loan /Leave/TA/DA/LTC sanction orders 2. Applying for Loan/Leave/TA/DA/LTC 3. Writing SAR as 'Officer Reported upon' (self) 4. Writing comments as Reporting/Reviewing/Accepting Authorities in SAR'. The page also includes a 'FINANCE LOGIN' header and a 'WBIFMS WEST BENGAL' logo.

**2c. Finance and Accounts related work through WBIFMS (HOI Logged in to the portal as DDO)**

<https://www.wbifms.gov.in/ifms/login.html#close>



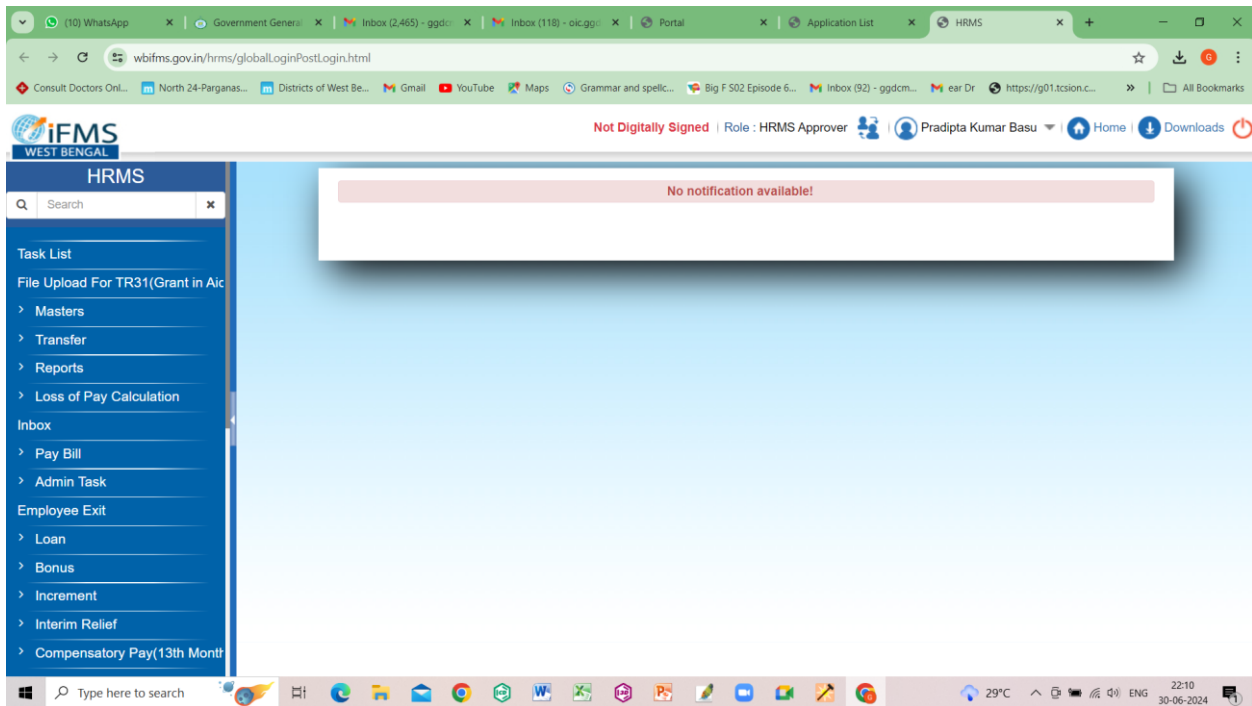
**2d. To find Sanctioned Strength and also for generating any pay fixation related order of the incumbents through WBIFMS (HOI Logged in to the portal as Head of Office, HOO)**



*Pradipta*

## 2e. HRMS (SALARY, ARREAR, WAGES BILL DONE THROUGH HRMS)

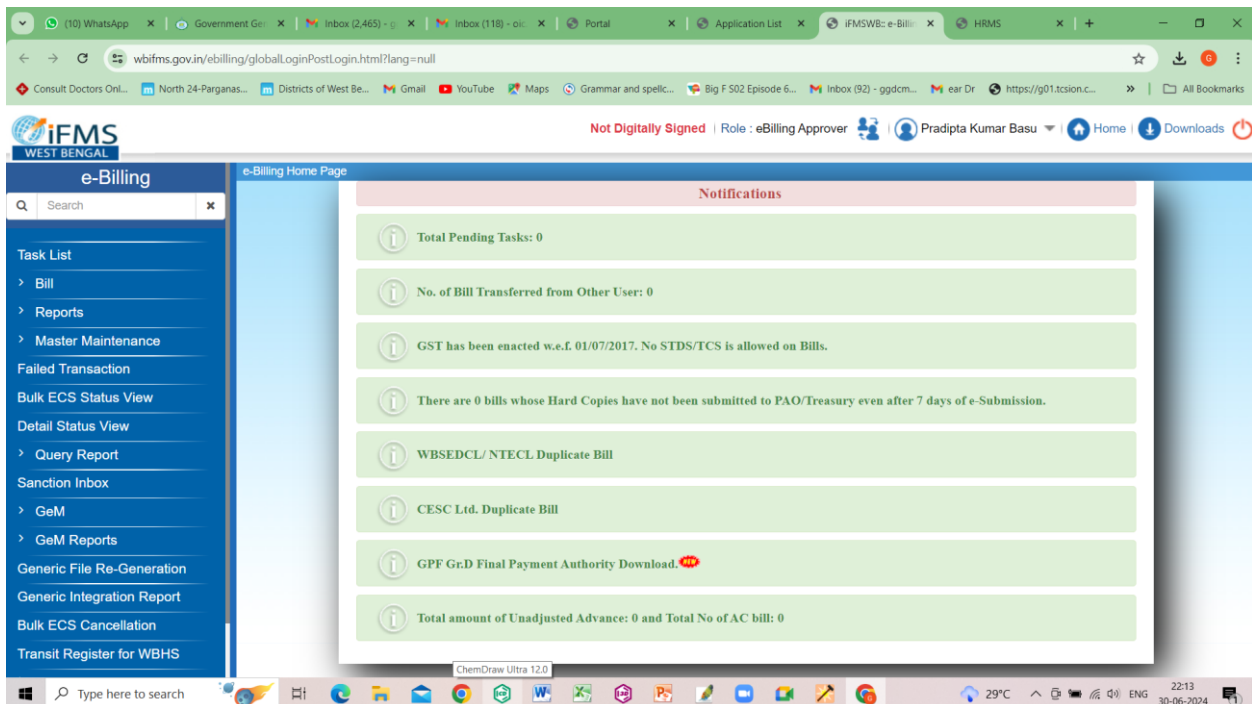
<https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>



The screenshot shows the HRMS portal interface. The user is logged in as Pradipta Kumar Basu, an HRMS Approver. The interface includes a search bar, a task list, and a notification area. A red notification box displays the message: "No notification available!". The task list includes options like File Upload For TR31, Masters, Transfer, Reports, Loss of Pay Calculation, and various employee-related tasks.

## 2f. e-BILLING (Payment of Bills through Treasury other than salary component is done)

<https://www.wbifms.gov.in/ebilling/globalLoginPostLogin.html?lang=null>



The screenshot shows the e-Billing portal interface. The user is logged in as Pradipta Kumar Basu, an eBilling Approver. The interface includes a search bar, a task list, and a notifications section. The notifications section displays several status updates:

- Total Pending Tasks: 0
- No. of Bill Transferred from Other User: 0
- GST has been enacted w.e.f. 01/07/2017. No STDS/TCS is allowed on Bills.
- There are 0 bills whose Hard Copies have not been submitted to PAO/Treasury even after 7 days of e-Submission.
- WBSEDCL/NTECL Duplicate Bill
- CESC Ltd. Duplicate Bill
- GPF Gr.D Final Payment Authority Download.
- Total amount of Unadjusted Advance: 0 and Total No of AC bill: 0