



Government of West Bengal
Office of the Principal
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
PANCHANANTALA, KHUDRUN DIGHI, MANGALKOTE
P.O. - MAJHIGRAM; BLOCK - MANGALKOTE; SUB DIVISION - KATWA
DISTRICT - PURBA BARDHAMAN; WEST BENGAL; PIN CODE - 713132; INDIA
Email: ggdcmanalkote@gmail.com; Website: https://mangalkotegovtcollege.org

Memo No.: 453/MGC

Dated: 12/11/2024

QUOTATION INVITING NOTICE

Sealed Quotations are invited from the willing Parties/Agencies/Vendors for the following work as scheduled below in respect of NAAC Peer team Visit. The willing bidders are asked to furnish the rates as mentioned (unit price for each item of 1 to 5 & consolidated price for each item of 6 to 12).

Sr. No	Nature of Work	Rate
1	Refreshment: Special Lunch for 2 days (Menu Veg/ Non Veg)	
2	Refreshment: Normal Lunch for 2 days (Menu Veg/ Non Veg)	
3	Refreshment: Special breakfast for 2 days (Menu Veg/ Non Veg)	
4	Refreshment: Normal breakfast for 2 days (Menu Veg/ Non Veg)	
5	Refreshment: Tea/ Snacks/ Cold drinks/ etc for 2 days	
6	Decorator: Dining Table, Chair Rent for 2 days (with cover)	
7	Decorator: Stage preparation for cultural programme with light and sound (1 day) and sound system , college decoration for 2 days	
8	Decorator: Generator Rent for 2 days	
9	Flower/ garlanding/ decoration of college for 2 days	
10	Photography for 2 days	
11	Videography for 2 days	
12	Campus Cleaning (bush cleaning without touching any existing tree) including cleaning of the entire building (all 3 floors)	

All details information will be available from the college office on all working days during office hours.

1. Last date of submission of Quotations: **19/11/2024 (up to 1.00 pm)**
2. Opening of Quotations in the presence of willing Parties/Agencies/Vendors at **2:00 p.m. on 19/11/2024.**

The undersigned reserves the right to reject any defective/faulty Quotation without assigning any reason to the Bidder(s). The Necessary Work/Supply orders will be issued mentioning the required numbers/quantities of articles after scrutinizing the quotations thoroughly.



Officer-In-Charge
GGDC, Mangalkote
Dr. Pradipta Kumar Basu
OFFICER IN CHARGE, W.B.E.S.
Government General Degree College, Mangalkote
Dt. Purba Bardhaman, West Bengal- 713132