



**Government of West Bengal**  
*Office of the Principal*  
**GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE**  
**PANCHANANTALA, KHUDRUN DIGHI, MANGALKOTE**  
**P.O. - MAJHIGRAM; BLOCK - MANGALKOTE; SUB DIVISION - KATWA**  
**DISTRICT - PURBA BARDHAMAN; WEST BENGAL; PIN CODE - 713132; INDIA**  
**Email: ggdcmanagalkote@gmail.com; Website: https://mangalkotegovtcollege.org**

**Memo No.: 461/MGC**

**Dated: 14/11/2024**

**QUOTATION INVITING NOTICE**

Sealed Quotations are invited from the willing Parties/Agencies/Vendors for supply of the articles/materials as scheduled below (list of items attached). The willing bidders are asked to furnish the rates per unit of the articles only:-

Last date of submission of Quotations: **21/11/2024 (up to 1.00 pm)**

Opening of Quotations in the presence of willing Parties/Agencies/Vendors at **2:00 p.m. on 21/11/2024.**

The undersigned reserves the right to reject any defective/faulty Quotation without assigning any reason to the Bidder(s). The Necessary Work/Supply orders will be issued mentioning the required numbers/quantities of articles after scrutinizing the quotations thoroughly.



Officer In-Charge  
Govt. General Degree College, Mangalkote

*Dr. Pradipta Kumar Basu*  
OFFICER IN CHARGE, W.B.E.S.  
Government General Degree College, Mangalkote  
Dt. Purba Bardhaman, West Bengal- 713132

**LIST OF ITEMS FOR WHICH SEALED QUOTATIONS ARE INVITED: (MEMO NO. 461/MGC, DATED: 14/11/2024)**

Sl. No.	Name of Articles	Rate per Unit	Sl. No.	Name of Articles	Rate per Unit
1	A4 Paper-Copy power- 500 pcs		32	Rubber band	
2	A4- Clear Book, 40 pockets		33	Paper Napkin/Tissue paper (100 pcs)	
3	A4- Clear Book, 20 pockets		34	Paper Tea cup (50 pcs packet)	
4	Laminated Cover File		35	Paper plate (medium size)	
5	PP Button Folder / Clear bag: A3 size		36	Digital Thermometer	
6	Stapler: Kangaroo-10 size		37	T Bact Powder	
7	Stapler: Kangaroo Desk Essential HD-23 S13		38	Band Aid	
8	Kangaroo Stapler Pin: Size: No. 10, 24/6		39	Micropore- 2"	
9	Octane Gel pen Refill (Blue/Black ink)		40	a) Sterile gauze b) Crape Bandage	
10	Hi-Tec Point 0.7 (PILOT)-Green colour Pen, Cartridges system		41	Betadine ointment	
11	Ball Pen – Blue, Black, Red & Green		42	Savlon antiseptic liquid: 500 ml	
12	Permanent marker pen (Blue/ Black) - Luxor		43	Dettol antiseptic liquid: 500 ml, 1 litre	
13	OHP marker pen (Black)- Luxor		44	Dettol liquid soap (original)- 1.5 litres (Refill pack)	
14	Correction Pen (Luxor)		45	Dettol liquid soap (original)- 250 ml	
15	Octane Gel pen (Blue/Black/Red/Green ink)		46	Savlon surface disinfectant spray-170 ml	
16	Unomax Paper glide Ball Pen (Blue/Black/Red/Green ink)		47	Multicolour Key ring and Key chain with name tag labels (pack of 50)	
17	Unomax Paper glide Ball Pen refill (Blue/Black/Red/Green ink)		48	Harpic- 1litre container	
18	Kangaroo Paper Punch Single Hole		49	PVC BOX- different sizes	
19	AA Pencil battery		50	Phool Jharu	
20	AAA Pencil battery		51	Bleaching Powder- 1 kg	
21	Gems clip (plastic) (multicolour)		52	Remote calling Bell (Cona Aero), CRB 1225	
22	White Exam Paper		53	Fevistick 15 gms	
23	Cellotape cutter machine (different sizes)		54	Double side tape	
24	Round/Square Sealing Wax (gala)		55	Transparent Tape: 12,18,24,48 mm	
25	Munix Scissors: 152 mm, 216 mm		56	A3 Paper- Cypypower (500 pcs)	
26	Magnifying glass: 51 mm & 75 mm		57	Plain white unscented Taper Candle- 25 cm	
27	Pen stand (OMEGA)		58	Envelope 10/4.5	
28	Binder Clip: 15 mm		59	Envelope A4 Size	
29	Binder Clip: 19 mm		60	Envelope Legal size	
30	Binder Clip: 25 mm		61	Envelope 11/5	
31	Scale- 15 cm & 30 cm		62	Godrej Navtal Lock- 65 mm, 75 mm	



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