



**Government of West Bengal**  
*Office of the Principal*  
**GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE**  
**PANCHANANTALA, KHUDRUN DIGHI, MANGALKOTE**  
**P.O. - MAJHIGRAM; BLOCK - MANGALKOTE; SUB DIVISION - KATWA**  
**DISTRICT - PURBA BARDHAMAN; WEST BENGAL; PIN CODE - 713132; INDIA**  
**Email: ggdcmanagalkote@gmail.com; Website: https://mangalkotegovtcollege.org**

Memo No. **142/MGC**

Dated **17/03/2025**

**QUOTATION INVITING NOTICE**

Sealed Quotations are invited from the willing Agents/Agencies (Licensed by the Authority for works of NSDL) for the works as scheduled below: -

1. Uploading of Income Tax Data of the tax deductions of Employees, Vendors, Suppliers etc. under the TAN of the undersigned and generation of Form-16 (Part-A & B) of them for the Financial Year 2025-26 (Assessment Year 2026-27).
2. Uploading of GST-TDS Data of the Vendors and Suppliers where applicable for the Financial Year 2025-26.
3. Period of submission of Quotations: From **17/03/2025 (4:00 p.m.) to 26/03/2025 (up to 4:00 p.m.)**
4. Opening of Quotations in presence of the willing Agents/Agencies at **3:00 p.m. on 26/03/2025.**

The undersigned reserves the right to reject any defective/faulty Quotation without assigning any reason to the Bidder(s). The necessary work order will be issued after scrutinizing the quotations.



**Officer-In-Charge**  
**GGDC, Mangalkote**

*Dr. Pradipta Kumar Basu*  
**OFFICER IN CHARGE, W.B.E.S.**  
Government General Degree College, Mangalkote  
Dt. Purba Bardhaman, West Bengal- 713132