



Government of West Bengal
Office of the Principal
GOVERNMENT GENERAL DEGREE COLLEGE, MANGALKOTE
PANCHANANTALA, KHUDRUN DIGHI, MANGALKOTE
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NOTICE

No. TC.7/25

Date: 04/04/2025

RESOLUTIONS OF THE TEACHERS' COUNCIL MEETING HELD ON 03/04/2025

ITEM 1: THE INTRODUCTION OF PROGRAMMES IN SUBJECTS/DISCIPLINES RECOMMENDED BY THE NAAC AND FOR WHICH TEACHING POSTS ARE ALREADY SANCTIONED, AND THE FORMATION OF COMMITTEE FOR THE SAME.

The NAAC Peer Team Report (Cycle I) has advised the college authority to introduce programmes in these subjects/disciplines, namely, **Education, Sanskrit, Physical Education, Geography and Computer Science**. The college already has sanctioned posts in **Philosophy, Physiology, Education and Sanskrit**, but University approved programmes in these subjects/disciplines is not available. In this context, it was decided in the meeting that a committee comprising of the following members will prepare a proposal for the introduction of programmes in subjects/disciplines recommended by the NAAC and relevant for the higher education aspirants in the nearby community:

1	Mr. Hirak Kumar Sinha Maha Patra	Assistant Professor in History	Convener
2	Dr. Akash Kedia	Assistant Professor in Botany	Jt. Convener
3	Dr. Animesh Mondal	Assistant Professor in Zoology	Member
4	Ms. Moumita Mazumder	Assistant Professor in Sociology	Member
5	Mr. Debaditya Dutta	Assistant Professor in Sociology	Member
6	Mr. Khokan Saikh	Assistant Professor in History	Member
7	Ms. Tinat Rukshana	Assistant Professor in Pol. Sc.	Member

The committee will contact the HOI of the nearby schools and collect information about the student profile at the 10+2 level. It was decided that, on the basis of the information received from the local schools, the committee will prepare a detailed proposal within fifteen (15) days, to be submitted to the West Bengal Council of Higher Education, for necessary approval to introduce programmes in subjects/disciplines relevant for the local higher education aspirants.

Mr. Hirak Kumar Sinha Maha Patra, Assistant Professor and Head, Department of History, was asked by the Head of the Institution to coordinate the task, with the assistance of Dr. Akash Kedia, Assistant Professor and Head, Department of Botany, and submit the proposal on or before 19/04/2025.

ITEM 2: CELEBRATION OF THE 10TH FOUNDATION DAY OF THE COLLEGE.

It was decided that the **10th College Foundation Day** will be celebrated on **16/04/2025 (Wednesday)**, after the completion of the Semester I Examination of the University of Burdwan. **Mr. Hirak Kumar Sinha Maha Patra, Assistant Professor and Head, Department of History, and Convener, Cultural Committee, was asked by the Head of the Institution to take necessary steps to celebrate the 10th College Foundation Day on the aforementioned date.**

ITEM 3: STANDARDIZATION OF THE PROCESS OF INTERNAL ASSESSMENT WITH SPECIAL REFERENCE TO QUESTION PATTERN, EVALUATION, TABULATION, SUBMISSION OF AWARD LISTS ETC.

It was decided that the following will be the **Question Pattern** of all **Internal Examinations/Assessments** conducted henceforth:

Sl. No.	Question Type	Units	Marks	Total
1	Short Answer Type Question <i>(Number of choices to be decided by the concerned departments, minimum seven)</i>	5	2	10
2	Brief-Descriptive Answer Type Question, preferably split into sub-questions/parts <i>(Number of choices to be decided by the concerned departments, minimum two)</i>	1	5	5
	Total			15

As regards the **Tabulation and Submission of Award Lists**, it was decided that award lists of Internal Examinations/Assessments of all courses taught by a department should be sent by the Head of the Department to the Convener of the concerned Examination Committee in a single document/composite award list, duly signed by the latter. *Head of the Departments may mention the name of **Examiners** of specific courses in the composite award list and should retain copies of award lists of specific courses examined and submitted by individual faculty members for departmental record.*

ITEM 4: FORMATION OF COMMITTEE FOR THE PROMOTION OF MENTAL WELL-BEING INCLUDING EXTERNAL MEMBERS WITH EXPERTISE IN THE AREA.

A **COMMITTEE FOR THE PROMOTION OF MENTAL WELL-BEING** was constituted in the meeting, comprising of the following internal members, considering the urgent necessity to ensure the psychological well-being and mental health of all stakeholders of the institution, particularly the students:

1	Dr. Shrishnu Kumar Kundu	Assistant Professor in Chemistry	Convener
2	Dr. Sanchari De	Assistant Professor in Sociology	Joint Convener
3	Ms. Gargi Mukhopadhyay	Associate Professor in Pol. Science	Member

Considering the importance of specialized inputs from experts in the field of psychological well-being and mental health, it was decided that external members will be inducted to ensure proper functioning of the committee. Ms. Gargi Mukhopadhyay, Associate Professor and Head, Department of Political Science, was requested by the Coordinator, IQAC, to extend her valuable support and communicate with experts in the field for providing necessary assistance to the committee as external members.

ITEM 5: FORMATION OF COMMITTEE, INCLUDING EXTERNAL MEMBERS WITH EXPERTISE IN THE AREA, FOR THE PREPARATION OF AN INSTITUTIONAL POLICY FOR THE PROMOTION OF DISABLED-FRIENDLINESS.

A **COMMITTEE FOR THE PROMOTION OF DIFFERENTLY-ABLE/DIVYANGJAN-FRIENDLY CAMPUS** was constituted in the meeting, comprising of the following internal members, considering the necessity of preparing an institutional policy for promoting a differently-able/*divyangjan* friendly campus and ensuring the inclusion of differently-able stakeholders:

1	Ms. Nazia	Assistant Professor in English	Convener
2	Mr. Keshab Chandra Saha	Assistant Professor in Bengali	Joint Convener
3	Mr. Debasish Biswas	Assistant Professor in Bengali	Member

It was decided that the Coordinator, IQAC, will take necessary steps to induct an external member, with expertise in the field, in the abovementioned committee, and prepare and provide the draft institutional policy on Differently-Able/Divyangjan-Friendly Campus to the Convener of the committee for necessary revision and future reference.

The policy will help streamline the functioning of the committee and make informed decisions.

ITEM 6: FORMATION OF CANTEEN COMMITTEE TO OVERSEE AND MONITOR CANTEEN FACILITIES AND OFFER SUGGESTIONS FOR IMPROVEMENT.

In the meeting, a **CANTEEN MONITORING AND SUPERVISION COMMITTEE** was also formed comprising of the following members to monitor the canteen facilities, particularly the quality and safety of the food served, and offer suggestions for improvement:

1	Mr. Hirak Kumar Sinha Maha Patra	Assistant Professor in History	Convener
2	Ms. Tinat Rukshana	Assistant Professor in Pol. Science	Jt. Convener
3	Dr. Animesh Mondal	Assistant Professor in Zoology	Member

To ensure that it is economically viable for the canteen service provider to continue to serve the college, the Head of the Institution requested the teachers to available the canteen facilities, provided there is necessary quality control. The Head of the Institution asked the Secretary, Teachers' Council, to collect information from the teachers regarding their food preferences to be communicated to the canteen service provider for inclusion in the daily menu.

The Head of the Institution also asked the committee members to conduct a student survey and submit a report within **seven (07) days** for further discussion, regarding their food preferences and willingness to avail canteen facilities, if provided at a subsidized rate.

MISCELLANEOUS:

The house collectively decided to form a **Staff Club**. The following faculty members were entrusted with the responsibility of ensuring proper functioning of the club:

1	Dr. Shrishnu Kumar Kundu	Assistant Professor in Chemistry	Joint Secretaries
2	Ms. Moumita Mazumder	Assistant Professor in Sociology	

It was also collectively decided that the annual subscription of the Staff Club will be Rs. 600/-.

The meeting ended with Vote of Thanks to the Chairperson and all members of the Teachers' Council.



(Dr. PRADIPTA KUMAR BASU)
Officer-In-Charge
Government General Degree
College, Mangalkote



(Dr. PINAKI ROY)
Secretary, Teachers' Council
Government General Degree
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